

Township of Russell

Municipal Stormwater Management System - Annual Performance Report

ECA Number: 184-S701

Reporting Period: January 1st, 2024, to December 31st, 2024



Municipalité de
RUSSELL
Township

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OVERVIEW

This Annual Performance Report is issued in accordance with Schedule E, Section 5.2 of Environmental Compliance Approval (ECA) Number 184-S701, issued by the Ontario Ministry of the Environment, Conservation and Parks (MECP) for the Township of Russell Stormwater Management System, as part of the Consolidated Linear Infrastructure (CLI) process, dated January 11th, 2023.

As described in the CLI-ECA document, the Township's Municipal Stormwater Management System includes stormwater collection elements (storm sewers, ditches, and swales) as well as stormwater management facilities.

This report covers the period of January 1st, 2024, to December 31st, 2024.

MONITORING DATA

Reference ECA 185-S701, Schedule E, Section 5.2.2:

Includes a summary of all monitoring data along with an interpretation of the data and an overview of the condition and operational performance of the Authorized System and any Adverse Effects on the Natural Environment.

The Township of Russell has developed its Stormwater Monitoring Plan in accordance with Schedule E, Section 4.0 of Environmental Compliance Approval (ECA) Number 184-S701. This plan is intended to verify the operational performance of the stormwater management system, assess environmental impacts, and guide corrective actions if deficiencies are identified.

However, the Township has encountered challenges in fully implementing the monitoring requirements due to difficulties in establishing representative sampling locations within the Castor River, which receives both rural and urban runoff. The mixed flow characteristics of the river, along with issues related to right-of-way access, slope stability and employee safety, have made it difficult to ensure proper monitoring locations that provide meaningful and representative data.

Despite these challenges, the Township has identified four primary monitoring locations:

- ▶ Russell – Upstream: Hamilton Road/Craig Street
- ▶ Russell – Downstream: Wade Road Bridge
- ▶ Embrun – Upstream: Dog Park Road
- ▶ Embrun – Downstream: St. Joseph Road Bridge

These locations were chosen based on MECP guidance. While they may not entirely exclude runoff from rural lands, they were selected to minimize the risk of contamination from rural sources and reduce the quantity of rural run off that could negatively impact the monitoring data in respect to the condition and operational performance of the Authorized System. Water quality parameters such as Total Suspended Solids (TSS), Total Phosphorous (TP), Total Nitrogen (TN), Chloride (Cl), and Dissolved Oxygen (DO) will be assessed through seasonal grab sampling under various flow conditions (dry, wet, and snowmelt events).

Implementation Status & Next Steps

The first full season of monitoring was expected to begin in Summer 2024, with results to be documented in the 2024 Annual Performance Report. However, before full implementation, additional work is required to stabilize sampling locations and construct proper access to ensure safe and repeatable monitoring. The Township is also exploring alternative locations.

OPERATING ISSUES

Reference ECA 185-S701, Schedule E, Section 5.2.4:

Includes a summary of any operating problems encountered and corrective actions taken.

No new operating issues were identified within the reporting year of 2024. However, previous concerns remain unresolved and are being actively monitored. These ongoing issues continue to be prioritized as part of our ongoing commitment to improving the stormwater network's efficiency and reliability. The status and progress of these matters are outlined in the "STATUS OF PREVIOUS ACTIONS" section, where further details can be reviewed.

OPERATING ISSUES

Reference ECA 185-S701, Schedule E, Section 5.2.4:

Includes a summary of any operating problems encountered and corrective actions taken.

No new issues or unplanned emergencies occurred or were identified in 2024.

INSPECTION, MAINTENANCE AND REPAIRS

Reference ECA 185-S701, Schedule E, Section 5.2.5:

Includes a summary of all inspections, maintenance, and repairs carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the Authorized System.

- ▶ Please refer to **Appendix B** for a summary of inspections, maintenance, and repairs out on the Stormwater Collection System.
- ▶ Please refer to **Appendix C** for a summary of inspections, maintenance, and repairs out on the Stormwater Management Facilities.
- ▶ Please refer to **Appendix E** for inspection reports carried on any major structure, equipment, apparatus, mechanism, or thing forming part of the Authorized System.

COMPLAINTS

Reference ECA 185-S701, Schedule E, Section 5.2.7:

Includes a summary of any complaints related to the Sewage Works received during the reporting period and any steps taken to address the complaints.

- ▶ Please refer to **Appendix D** for a summary of complaints received on the Authorized System.

ACTIONS TAKEN

Reference ECA 185-S701, Schedule E, Section 5.2.10:

Includes a summary of actions taken, including timelines, to improve or correct performance of any aspect of the Authorized System.

- ▶ Please refer to **Appendix B** for actions carried out on the Stormwater Collection System.
- ▶ Please refer to **Appendix C** for actions carried out on the Stormwater Management Facilities.

CALIBRATION AND MAINTENANCE OF MONITORING EQUIPMENT

Reference ECA 185-S701, Schedule E, Section 5.2.6:

Includes a summary of the calibration and maintenance carried out on all monitoring equipment.

N/A. No specific calibration or maintenance required for current monitoring activities.

SYSTEM ALTERATIONS

Reference ECA 185-S701, Schedule E, Section 5.2.8:

Includes a summary of all Alterations to the Authorized System within the reporting period that are authorized by this Approval including a list of Alterations that pose a Significant Drinking Water Threat.

Stormwater Collection System

Date	Location	Description
Summer 2024	Rochon Lands Subdivision	The proposed minor storm sewer system for the Rochon Lands Subdivision consists of various sizes of PVC DR-35 and concrete pipes, sized for the 1:5 year storm event, complete with inlet control devices on road catch basins. In addition, a combination of rear yard catch basins and swales are proposed to convey the 1:5 year storm event to the minor system, which outlets to a downstream end-of-pipe wet pond facility, where both quantity and quality control are provided.
Fall 2024	Honey South West Subdivision	Construction of PVC and concrete storm sewer varies in diameter based on street location and characteristics within Phase 1 of Southwest Park Subdivision, as follows: 1)Dove House Gardens - approx. 109m of 525mm diameter storm sewer, 21m of 250mm diameter, 58m of 375mm diameter & 5m of 825mm diameter. 2)Peacock Drive - approx. 99m of 750 mm diameter storm sewer, 14m at 375mm diameter, 38m at a 525mm diameter, 69m at a 600mm diameter & 8m at a 675mm diameter. 3)South West Promenade - approx. 119m of 900mm diameter storm sewer, 46m at 300mm diameter, 87m at a 1200mm diameter , 92m at a 1350mm diameter & an 87M section at a diameter of 2400mm x 1200mm. 4)Falcon Lane - approx. 104m of 675mm diameter storm sewer, 68m at 600mm diameter, 60m at a 525mm diameter , 66m at a 375mm diameter, 14m at a 300mm diameter & an 80M section at a diameter of 450mm. 5)Bluebird Street - approx. 135m of 750mm diameter storm sewer, 12m at 600mm diameter, 169m at a 825mm diameter & a 5M section at a diameter of 1050mm. 6)Park Entrance via Southwest Promenade - approximately 18m of 900mm diameter storm sewer. 7)Entrance to "Street 2" via Southwest Promenade - approximately 15m of 100mm diameter storm sewer. **Storm sewers outlet to a Stormwater Management Facility,located on the north end of South West Promenade.

Stormwater Management Facilities

Date	Location	Alterations
Summer 2024	Rochon Lands	Stormwater generated from the proposed Rochon Lands will be captured by a local storm sewer system and will be conveyed to the SWM Facility where an enhanced protection level treatment (80% TSS removal) will be provided. Following treatment, the storm effluent will ultimately be discharged to the York Creek, the receiving stream.
Fall 2024	Honey Southwest Subdivision	Stormwater generated from the Southwest Park Subdivision will be captured by a local storm sewer system and will conveyed to the Stormwater Management Facility (SMF). The SMF is located on the north end of Southwest Promenade. The stormwater pond is designed to achieve both quantity and quality control objectives. The stormwater will be ultimately discharged to the Castor River.

Please refer to **Appendix F** for Form SW1 and/or SW2 for further details of the above noted alterations.

SPILLS AND ABNORMAL DISCHARGE EVENTS

Reference ECA 185-S701, Schedule E, Section 5.2.9:
Includes a summary of all spills or abnormal discharge events.

No spills or abnormal discharge events were reported during the designated reporting period.

Date	Location	Details

STATUS OF PREVIOUS ACTIONS

Reference ECA 185-S701, Schedule E, Section 5.2.11:

Includes a summary of the status of actions for the previous reporting year.

In **2023**, operating issues were identified at the following facilities:

► **Pond PND1, Abbey – 61% TSS Removal Achieved**

- Target levels for the pond aim for an 80% TSS removal rate. Further sampling will be conducted in 2024 to confirm the pond's effectiveness, especially after achieving a 92% removal rate in October 2022. However, the forebay has been identified for clean-out in 2021 by the South Nation Conservation Authority. Please refer to Labelle, Radisson, Abbey and Olde Towne Stormwater Management Facilities Inspection Report by South Nation Conservation Authority (February 2022), found in **Appendix E** for additional background on issues.
- **Status: No corrective actions have been taken for pond clean-out, apart from routine vegetation management. Future sampling will be conducted in accordance with monitoring plan.**

► **Pond PND2, Old Towne – Significant Overgrowth of Unwanted and Invasive Vegetation**

- Unwanted vegetation within the pond embankment was removed as advised by the South Nation Conservation Authority. Subsequently, the Township of Russell engaged the services of the South Nation Conservation Authority to apply herbicides to prevent the regrowth of unwanted vegetation following physical removal.
- **Status: Routine vegetation management was completed in 2024.**

► **Pond PND2, Old Towne – Increase in TSS Observed at Outlet**

- Refer to Olde Towne Stormwater Management Facilities Inspection Report by South Nation Conservation Authority (February 2022), found in **Appendix E** for additional background on issues.
- **Status: No corrective actions have been taken for pond clean-out, apart from routine vegetation management.**

► **Pond PND5, Sportsplex – Muskrat Infestation**

- In October 2023, water levels remained consistent at the 100-year level, prompting an investigation. It was discovered that the outlet pipe was obstructed by vegetation, including weeds and cattails. Subsequent visits revealed recurring blockages, which were determined to

be caused by muskrats. The issue was resolved after 14 muskrats were removed from the facility by a licensed trapper.

- ▶ ***Status: The issue appears to have been addressed.***

▶ **Pond PND9, Labelle – Unsuccessful Sampling**

- ▶ Efforts to collect a sample from the outlet of the pond were unsuccessful on July 13, 2023, due to safety concerns related to the embankment slope. Vegetation obstructed the safe passage to the outlet which is also experiencing an ongoing erosion within the natural watercourse. In an effort to address this issue, sampling will be attempted in the spring of 2024 when the vegetation is dormant and flattened by the snow.
- ▶ ***Status: No corrective actions have been taken for pond clean-out, apart from routine vegetation management. Future sampling will be conducted in accordance with monitoring plan.***

▶ **Pond PND10, Radisson – Significant overgrowth of unwanted and invasive vegetation**

- ▶ Unwanted vegetation within the pond embankment was removed as advised by the South Nation Conservation Authority. Subsequently, the Township of Russell engaged the services of the South Nation Conservation Authority to apply herbicides to prevent the regrowth of unwanted vegetation following physical removal.
- ▶ ***Status: No corrective actions have been taken for pond clean-out, apart from routine vegetation management.***

▶ **Pond PND10, Radisson – Pond Failure**

- ▶ During an inspection on May 1, 2023, it was noted that pond levels had reached the 100-year mark, prompting ongoing monitoring efforts. Initially, it was assumed that water levels in the creek were hindering pond drainage.
- ▶ On July 14, 2023, it was determined that the sub-drains installed for pond drainage were no longer functioning effectively. Consequently, the Township enlisted Tylin, a third-party consultant, to conduct an independent investigation and commence pond redesign to ensure compliance with current industry standards and original design objectives.
- ▶ By December 20, 2023, Tylin presented a concept plan to the Township, proposing an expansion to meet project objectives. The Township endorsed the concept and instructed Tylin to proceed with further evaluation to confirm the feasibility of the concept plan.
- ▶ ***Status: The Township has completed the concept design for the reconstruction of the pond. The final design timeline will be determined based on budget availability.***

► **Pond PND12, Domaine-Versaille – Unsuccessful Sampling**

- Efforts to collect a sample from the inlet of the pond were unsuccessful due to safety concerns related to falling and tripping hazards along the retaining wall. The area is beginning to become overgrown with woody vegetation, exacerbating the risk. Plans are in place to address this issue by removing the hazardous vegetation in 2024.
- ***Status: Vegetation management has addressed the hazard concerns. Future sampling will be conducted in accordance with monitoring plan.***

► **Oil Grit Separators (x5) – de la Rive Drive**

- An attempt was made to clean out the four catch basin oil/grit separators (Model STC-300) on September 14, 2023. However, the cleaning port of the catch basin OGS was unusually small, rendering common hydrovac equipment ineffective for cleaning the catch basins. As a solution, a custom hose will be fabricated in 2024 to fit on a hydrovac.
- ***Status: The issue has been addressed. All OGS were cleaned in 2024.***





APPENDIX A

Effluent Monitoring Results



APPENDIX B

Stormwater Collection System - Operations & Maintenance Log

Stormwater Collection System - Operations & Maintenance Log								
Reporting Period: 2024								
Reference ECA 185-S701, Schedule E, Section 5.2.4: <i>Includes a summary of any operating problems encountered and corrective actions taken.</i>								
Reference ECA 185-S701, Schedule E, Section 5.2.5: <i>Includes a summary of all inspections, maintenance, and repairs carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the Authorized System.</i>								
Reference ECA 185-S701, Schedule E, Section 5.2.7: <i>Includes a summary of any complaints related to the Sewage Works received during the reporting period and any steps taken to address the complaints.</i>								
Reference ECA 185-S701, Schedule E, Section 5.2.10: <i>Includes a summary of actions taken, including timelines, to improve or correct performance of any aspect of the Authorized System.</i>								
Ref.	Date From	Date To	Type	Description	Performed By	Verified By	Next Planned	Comments/Observations/Actions
S1-2024-01	May 1, 2024	December 31, 2024	Maintenance	CB Cleaning	HydroCam	P. Armstrong	2026	Cleaning of all catchbasins within the township of Russell, excluding catch basins under the current ownership of developpers.
S1-2024-02	May 1, 2024	December 31, 2024	Maintenance	Storm Sewer Flushing	HydroCam	P. Armstrong	2025	Cleaning of various storm sewer mains in preparation for CCTV inspections.
S1-2024-03	May 1, 2024	December 31, 2024	Inspection	Storm Sewer CCTV Inspection	HydroCam	P. Armstrong	2025	CCTV of various storm sewer mains.



APPENDIX C

SWM Facility Operations & Maintenance Log

Reporting Period: 2024

Reference ECA 185-S701, Schedule E, Section 5.2.4: <i>Includes a summary of any operating problems encountered and corrective actions taken.</i>
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Reference ECA 185-S701, Schedule E, Section 5.2.10: <i>Includes a summary of actions taken, including timelines, to improve or correct performance of any aspect of the Authorized System.</i>

[illegible]

SWM Facility Operations & Maintenance Log

Pond PND3 - Campbell

Reporting Period: 2024

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[illegible]

SWM Facility Operations & Maintenance Log

Pond PND5 - Sportsplex

Reporting Period: 2024

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[illegible]

SWM Facility Operations & Maintenance Log

Pond PND7 - Quatre-Saisons

Reporting Period: 2024

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[illegible]

SWM Facility Operations & Maintenance Log

Pond PND9 - Labelle

Reporting Period: 2024

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[illegible]

SWM Facility Operations & Maintenance Log

Pond PND10 - Radisson

Reporting Period: 2024

Reference ECA 185-S701, Schedule E, Section 5.2.4: *Includes a summary of any operating problems encountered and corrective actions taken.*

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[illegible]

Reporting Period: 2024

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[illegible]

SWM Facility Operations & Maintenance Log

Oil Grit Seperators (x5) - de la Rive Drive

Reporting Period: 2024

Reference ECA 185-S701, Schedule E, Section 5.2.4: *Includes a summary of any operating problems encountered and corrective actions taken.*

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[illegible]

SWM Facility Operations & Maintenance Log

Oil Grit Seperators - Stiver Street

Reporting Period: 2024

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Reference ECA 185-S701, Schedule E, Section 5.2.5: *Includes a summary of all inspections, maintenance, and repairs carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the Authorized System.*

Reference ECA 185-S701, Schedule E, Section 5.2.7: *Includes a summary of any complaints related to the Sewage Works received during the reporting period and any steps taken to address the complaints.*

Reference ECA 185-S701, Schedule E, Section 5.2.10: *Includes a summary of actions taken, including timelines, to improve or correct performance of any aspect of the Authorized System.*

[illegible]

SWM Facility Operations & Maintenance Log

Oil Grit Seperators - Louis-Riel Street

Reporting Period: 2024

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Reference ECA 185-S701, Schedule E, Section 5.2.5: *Includes a summary of all inspections, maintenance, and repairs carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the Authorized System.*

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[illegible]

Reporting Period: 2024

Reference ECA 185-S701, Schedule E, Section 5.2.10: *Includes a summary of actions taken, including timelines, to improve or correct performance of any aspect of the Authorized System.*

[illegible]

SWM Facility Operations & Maintenance Log

Oil Grit Separators - 371 New York Central Ave

Reporting Period: 2024

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[illegible]

SWM Facility Operations & Maintenance Log

Oil Grit Seperators - 1128 Route 300

Reporting Period: 2024

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Reference ECA 185-S701, Schedule E, Section 5.2.5: *Includes a summary of all inspections, maintenance, and repairs carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the Authorized System.*

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[illegible]



APPENDIX D

Complaints

Stormwater Collection System - Complaints							
Reporting Period: 2024							
Reference ECA 185-S701, Schedule E, Section 5.2.4: <i>Includes a summary of any operating problems encountered and corrective actions taken.</i>							
Reference ECA 185-S701, Schedule E, Section 5.2.5: <i>Includes a summary of all inspections, maintenance, and repairs carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the Authorized System.</i>							
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Reference ECA 185-S701, Schedule E, Section 5.2.10: <i>Includes a summary of actions taken, including timelines, to improve or correct performance of any aspect of the Authorized System.</i>							
Ref.	Date From	Date To	Type	Description	Performed By	Verified By	Comments/Observations/Actions
SR-6202	February 9, 2024	October 10, 2024	Complaint	Culvert	9 BOLS ST	P. Armstrong	Resident called to inquire about the culvert replacement process. Mentioned concerns about neighbor’s water draining onto their lawn. Stated that the neighboring property lacks a culvert, potentially requiring installation. Resident's culvert needs to be lowered for proper drainage and extended for a wider laneway. Concerned about neighbor’s downspouts draining onto their property. Noted that sump pump discharge from the neighboring property also drains through their property. Requested a proper ditch to be dug to improve drainage at the neighboring property. Reviewed site with resident and confirmed there were no concerns on our end. Resident applied for a permit and replaced the culvert.
SR-6216	February 21, 2024	February 21, 2024	Complaint	Drainage - Rear Yard	321 CENTRALPARK BLVD	P. Armstrong	Details: Water is pooling at the back of the property instead of flowing to the storm sewer at the back left of the yard. Issue has worsened over time and is expected to be significant in the spring after snowmelt. Resident requests an inspection of the grading to ensure proper water flow to the storm sewer. Water has also pooled on the walking path behind the middle townhouse, forming a small pond. Action Taken: The concern about ponding in the rear yard swale falls under the developer’s responsibility. The issue has been forwarded to the Township Engineer for review to determine if it must be addressed before final grading approval and road ownership transfer to the Township.
SR-6246	March 12, 2024	May 7, 2024	Complaint	Sewage Backup	127 RADISSON DR	P. Armstrong	Inquiry: Resident's daughter called at 1 PM requesting a check for blockage in the storm sewer due to water entering the basement. Inspection: Site visit conducted with Wes. Confirmed that both sanitary and storm sewers are flowing properly. No blockages found in the sewers. Additional Information: A contractor confirmed that water was entering through the storm clean-out with black water. Advice Given: Main sewer reviewed for concerns. No concerns observed. Resident advised to contact a plumber for further investigation.
SR-6349	April 16, 2024	October 10, 2024	Complaint	Drainage - Rear Yard	144 BOXCAR CRES	P. Armstrong	Resident reported a recurring issue with a sinking storm drain in the backyard at 144 Boxcar Crescent, Russell. This is the third year the issue has occurred, with previous repairs done by the developers. Repaired on October 10.
SR-6377	April 29, 2024	April 30, 2024	Complaint	Drainage	46 OASIS ST	P. Armstrong	Resident reported that the road catch basin has been draining poorly. Site review confirmed that filter was still in place from the the development stage and was removed accordginly.
SR-6386	May 2, 2024	May 6, 2024	Complaint	Storm Sewer - Repairs	26 PARKLANDS AVE	P. Armstrong	Resident reported that storm sewer between 26-28 Parkland dropped 8 inches. Inspected by Township on May 6, 2024 at 8:30AM. No concerns observed.

Stormwater Collection System - Complaints							
Reporting Period: 2024							
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Ref.	Date From	Date To	Type	Description	Performed By	Verified By	Comments/Observations/Actions
SR-6463	May 17, 2024	May 21, 2024	Complaint	Storm Sewer - Repairs	111 STATION TRAIL	P. Armstrong	Resident reported that at the back of property at 111 Station Trail, Russell, there is a drain for water run-off. The earth on one side is sinking. In case Township wanted to check the drain, attaching a picture. Site was reviewed, repair deemed necessary and completed.
SR-6471	May 21, 2024	May 22, 2024	Complaint	Drainage - Rear Yard	79 CASTLEBEAU ST	P. Armstrong	Resident reported a potentially burried catch basin at 79 Castlebeau, It was confirmed that catch basin was buried under garbage (i.e shingles) from previous owner. It was exposed and cleared.
SR-6493	May 28, 2024	May 29, 2024	Complaint	Roads - Drainage	35 GEORGE ST	P. Armstrong	Resident reported Mass pool of water at the corner of that intersection. No water pooling during visit on the morning of May 29.
SR-6514	May 31, 2024	June 4, 2024	Complaint	Drainage - Rear Yard	184 BOXCAR CRES	P. Armstrong	A resident reported concerns about backyard drainage, stating that their neighbor was unhappy about water flowing into their yard and planned to build a wall to stop it. An inspection was conducted, confirming that the resident's downspout was directing water into a swale as intended. The resident was advised to redirect the downspout toward a catch basin, and to report any obstruction attempts by the neighbor. Later, another inspection was conducted after a report that the neighbor was adding stone to the swale. The neighbor explained they were filling in settlement with stone dust, but no evidence of obstruction was found. A conversation followed, where the resident expressed disagreement with the findings, citing insurance requirements for downspout placement. Further discussions addressed concerns about property grading, drainage, and fence placement. The township confirmed that the swale was a shared drainage feature and advised cooperation between neighbors or consultation with a surveyor. The township clarified that maintaining proper drainage was the homeowners’ responsibility and that no by-law violations had occurred. After additional rainfall, an inspection showed no water pooling. The residents expressed their intent to work with the neighbor to restore the swale and relocate their downspout as needed.
SR-6534	June 10, 2024	June 11, 2024	Complaint	Storm Sewer	1 DOLLARD STREET	P. Armstrong	Resident called, stormwater backflow not working, storm water is back flowing into his units. Told him to check his backwater valves and explained they need routine maintenance and exercising., Resident came in around 1:30PM on July 3, 2024, indicating that there was about a bucket of water in the basement following rain last Wednesday night. Water appears to be coming through the floor of the basement. He is concerned that the storm sewers do not have capacity. I explained that sewers do have a limit to capacity, however a home that is engineered and constructed according to modern standards, water should not be coming through the floor.
SR-6622	June 25, 2024	June 25, 2024	Complaint	Sinkhole	189 PIONEER RD	P. Armstrong	Resident reported sinkhole around catch basin. Catch Basin is currently under ownership of the developper and was sent to the developper for repair.

Stormwater Collection System - Complaints							
Reporting Period: 2024							
Reference ECA 185-S701, Schedule E, Section 5.2.4: <i>Includes a summary of any operating problems encountered and corrective actions taken.</i>							
Reference ECA 185-S701, Schedule E, Section 5.2.5: <i>Includes a summary of all inspections, maintenance, and repairs carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the Authorized System.</i>							
Reference ECA 185-S701, Schedule E, Section 5.2.7: <i>Includes a summary of any complaints related to the Sewage Works received during the reporting period and any steps taken to address the complaints.</i>							
Reference ECA 185-S701, Schedule E, Section 5.2.10: <i>Includes a summary of actions taken, including timelines, to improve or correct performance of any aspect of the Authorized System.</i>							
Ref.	Date From	Date To	Type	Description	Performed By	Verified By	Comments/Observations/Actions
SR-6634	June 27, 2024	June 27, 2024	Complaint	Sewage Backup	337 BELFORT ST	P. Armstrong	Resident reported back within home following significant rainfall event last night. Review of the storm sewers and no obstruction were present.
SR-6635	June 27, 2024	June 27, 2024	Complaint	Sewage Backup	52 LOUIS RIEL ST	P. Armstrong	Resident reported back within home following significant rainfall event last night. Review of the storm sewers and no obstruction were present.
SR-6636	June 27, 2024	June 27, 2024	Complaint	Sewage Backup	127 RADISSON DR	P. Armstrong	Resident reported back within home following significant rainfall event last night. Review of the storm sewers and no obstruction were present.
SR-6638	June 27, 2024	June 27, 2024	Complaint	Sewage Backup	56 LA PRAIRIE ST	P. Armstrong	Resident reported back within home following significant rainfall event last night. Review of the storm sewers and no obstruction were present.
SR-6659	July 9, 2024	July 9, 2024	Complaint	Drainage	23 DOLLARD ST	P. Armstrong	Spoke with resident on July 9 at 11:30AM. He indicated water has been finding it's way in his basement during heavy down pours. He indicated that he has a backwater valve and has just checked the seal on his cleanout. Told him there's not much we can do and that it appears he has taken the necessary precautions to reduce the flood risk.
SR-6662	July 9, 2024	July 11, 2024	Complaint	Drainage	70 OASIS ST	P. Armstrong	Resident called about a drain in the front of the yard, between the two property lines to his neighbor. Causing flooding and quite the mess. is wondering if someone can come and investigate, Confirmed CB is not blocked. Spoke with resident, no further concerns.
SR-6707	July 16, 2024	July 17, 2024	Complaint	Drainage	23 LOUISE CRES	P. Armstrong	Resident reported that during heavy rain events storm drain overflows in the street. Suspecting a blockage. Response to resident: We have reviewed the situation and can confirm that no immediate issues were observed. The Township acknowledges that the storm sewer system serving your road is approaching its intended service life and has been identified for replacement and modernization. The noted concerns will be addressed as part of the planned replacement of the storm sewers and subsequent resurfacing of the asphalt surface.
SR-6749	July 30, 2024	July 31, 2024	Complaint	Drainage	36 mill	P. Armstrong	Resident reported after last heavy rain, her basement backed up with water, and the ditch on the left of her house between her and the neighbourss looks blocked. Site was checked out site, no evidence of blockages. Called her back and told her.
SR-7072	November 14, 2024	November 14, 2024	Complaint	Storm Sewer	243 BELFORT ST	P. Armstrong	The resident reported that they witnessed a contractor dumping a brown sludge into a storm drain in front of my house. Response to resident: I wanted to inform you that the contractor has taken responsibility for the situation and has addressed the issue at their own expense. Thank you for bringing this to our attention.



APPENDIX E

Inspection Reports

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name		Pond Type		Last Inspection	Date	Time
PND-1 - Abbey		Dry	Wet	2023	28-May	9:10AM
Inspected by		Weather Conditions		Precip last 5 days (mm)	Water Level	
P. Armstrong		Cloudy, 18C		39.9	68.91 (2yr-5yr Level)	
Purpose of Inspection						
Routine	Significant Storm Event		Emergency	Complaint	Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	0	
Is there any noticeable sediment accumulation?	2	Forebay identified for clean-out.
Are there any odours?	0	
Is the algae growth present?	0	
Are there signs of erosion?	0	
Are there signs of pollution?	2	Debris (2x4 wood) to be removed from pond.
Are the grates secured and locked?	0	
Are the grates clear of debris?	0	
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	2	Obstructed with vegetation and sediment build up.
Is the outlet blocked?	0	
Is the orifice blocked?	0	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	0	
Are waterfowl present?	0	
Are invasive plants present?	N/I	It is too early in the season to confirm the presence of invasive species.

Conditions	Rating	Comments
Condition of the fencing/guardrail	N/A	
Condition of aquatic vegetation	2	Identified for clean-out.
Condition of bank vegetation	1	Small amount of woody vegetation has started to grow.
Condition of surrounding area vegetations	0	
Condition of signage present	N/A	Signs have been ordered and will be installed according to ECA guidelines.
Condition of access route	N/A	
Turbidity in the pond	0	
Condition of downstream rip rap	N/A	
Condition of inlet no. 1	2	Obstructed with vegetation and sediment build up.
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	0	
Condition of outlet no. 2	N/A	

Rating Descriptions:
N/A - Not applicable N/I - Not investigated
0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed

Additional comments/recommendations: 1. WO-3208 created for removal of debris and vegetation at inlet. 2. As per the SNCA Labelle, Radisson, Abby and Olde Towne Stormwater Management Facilities Inspection Report Stormwater Management Facility Inspection Report dated February 2022, it is recommended that the sediment and dense vegetation be removed from the forebay and reinstated to designed grades. Additionally, the gabion berm and low flow deflector should be repaired as per the design. The SNCA was unsuccessful in surveying sediment in the main pond. A sediment measurement should be performed prior to the forebay clean-out.
--

Patrick Armstrong
Signature

May 28, 2024
Date

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name	Pond Type		Last Inspection	Date	Time
PND3 - Campbell	Dry	Wet	2023	28-May	10:00AM
Inspected by	Weather Conditions		Precip last 5 days (mm)	Water Level	
Patrick Armstrong	Cloudy, 18		39.9	N/A	
Purpose of Inspection					
Routine	Significant Storm Event	Emergency	Complaint	Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	2	Subdrain remains exposed, showing signs of additional damage.
Is there any noticeable sediment accumulation?	0	
Are there any odours?	0	
Is the algae growth present?	0	
Are there signs of erosion?	1	Embankment on the east side of the pond, where trees were recently removed, should be monitored until vegetation is reestablished.
Are there signs of pollution?	0	
Are the gates secured and locked?	N/A	
Are the gates clear of debris?	N/A	
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	2	Debris buildup in the DICB is obstructing flow from the main storm sewer.
Is the outlet blocked?	N/A	
Is the orifice blocked?	N/A	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	0	
Are waterfowl present?	0	
Are invasive plants present?	N/A	It is too early in the season to confirm the presence of invasive species.

Conditions	Rating	Comments
Condition of the fencing/guardrail	2	Damaged fencing at 2 areas
Condition of aquatic vegetation	0	
Condition of bank vegetation	1	Embankment on the east side of the pond, where trees were recently removed, should be monitored until vegetation is reestablished.
Condition of surrounding area vegetations	0	
Condition of signage present	N/A	Signs have been ordered and will be installed according to ECA guidelines.
Condition of access route	0	Resident has trimmed cedar hedge.
Turbidity in the pond	N/A	
Condition of downstream rip rap	N/A	
Condition of inlet no. 1	2	Debris buildup in the DICB is obstructing flow from the main storm sewer.
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	N/A	
Condition of outlet no. 2	N/A	

Rating Descriptions: N/A - Not applicable N/I - Not investigated 0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed
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Additional comments/recommendations: 1. WO-3209 created for removal of debris in DICB. 2. WO-3210 created to repair subdrain.

Patrick Armstrong
Signature

May 28, 2024
Date

Inspection Form - Stormwater Management Maintenance

Township of Russell

Facility Name		Pond Type		Last Inspection	Date	Time
PND12 - Domaine-Versaille		Dry	Wet	2023-11-23 (SNCA)	28-May	1:55PM
Inspected by		Weather Conditions		Precip last 5 days (mm)	Water Level	
Patrick Armstrong		Cloudy, 18C		39.9	135cm below outlet TOW	
Purpose of Inspection						
Routine	Significant Storm Event		Emergency	Complaint	Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	2	
Is there any noticeable sediment accumulation?	2	
Are there any odours?	0	
Is the algae growth present?	2	
Are there signs of erosion?	0	
Are there signs of pollution?	0	
Are the grates secured and locked?	0	
Are the grates clear of debris?	0	
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	0	
Is the outlet blocked?	0	
Is the orifice blocked?	0	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	0	
Are waterfowl present?	0	
Are invasive plants present?	N/I	It is too early in the season to confirm the presence of invasive species.

Conditions	Rating	Comments
Condition of the fencing/guardrail	0	
Condition of aquatic vegetation	2	
Condition of bank vegetation	N/A	Developer replaced designed 3:1 embankment with stone wall.
Condition of surrounding area vegetations	1	Some woody vegetation remains inaccessible areas following a recent clean-out.
Condition of signage present	N/A	Signs have been ordered and will be installed according to ECA guidelines.
Condition of access route	0	
Turbidity in the pond	2	
Condition of downstream rip rap	0	
Condition of inlet no. 1	0	
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	0	
Condition of outlet no. 2	N/A	

Rating Descriptions:
N/A - Not applicable N/I - Not investigated
0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed

Additional comments/recommendations:
1. According to the drawings, there is supposed to be a maintenance ramp in the South-East corner of the SWMF. This ramp does not exist. 2. Damage was noted on the gabion berm and low flow deflector. 3. As per the SNCA Domaine-Versailles Stormwater Management Facility Inspection Report dated February 2024, it is recommended that the vegetation and silt be removed from the pond and reinstated to approved grades. Additionally, the gabion berm and low flow deflector should be repaired as per the design.

Patrick Armstrong

Signature

May 28, 2024

Date

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name	Pond Type		Last Inspection	Date	Time
PND9 - Labelle	Dry	Wet	2023	28-May	11:00AM
Inspected by	Weather Conditions		Precip last 5 days (mm)	Water Level	
Patrick Armstrong	Cloudy, 18C		39.9	N/I	
Purpose of Inspection					
Routine	Significant Storm Event	Emergency	Complaint	Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	N/I	
Is there any noticeable sediment accumulation?	2	
Are there any odours?	0	
Is the algae growth present?	N/I	
Are there signs of erosion?	0	
Are there signs of pollution?	0	
Are the grates secured and locked?	0	
Are the grates clear of debris?	0	
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	0	
Is the outlet blocked?	N/I	Will return once grass has been cut.
Is the orifice blocked?	N/I	Will return once grass has been cut.
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	N/I	Will return once grass has been cut.
Are waterfowl present?	0	
Are invasive plants present?	N/I	It is too early in the season to confirm the presence of invasive species.

Conditions	Rating	Comments
Condition of the fencing/guardrail	N/I	
Condition of aquatic vegetation	N/I	
Condition of bank vegetation	N/I	
Condition of surrounding area vegetations	N/I	
Condition of signage present	N/A	Signs have been ordered and will be installed according to ECA guidelines.
Condition of access route	N/I	Will return once grass has been cut.
Turbidity in the pond	2	
Condition of downstream rip rap	N/A	
Condition of inlet no. 1	0	
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	N/I	Will return once grass has been cut.
Condition of outlet no. 2	N/I	Will return once grass has been cut.

Rating Descriptions: N/A - Not applicable N/I - Not investigated 0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed
--

Additional comments/recommendations: 1. As per the SNCA Labelle, Radisson, Abby and Olde Towne Stormwater Management Facilities Inspection Report Stormwater Management Facility Inspection Report dated February 2022, it is recommended that the sediment and dense vegetation be removed from the pond and reinstated to designed grades. Additionally, It is recommended to investigate the erosion identified along the East York Creek and mitigated accordingly to prevent future structural concerns with the pond. 2. Annual inspection will be performed once remainder of grass has been cut.
--

Patrick Armstrong
Signature

May 28, 2024
Date

Inspection Form - Stormwater Management Maintenance

Township of Russell

Facility Name	Pond Type		Last Inspection	Date	Time
PND2 - Olde Towne	Dry	Wet	2023	28-May	9:35AM
Inspected by	Weather Conditions		Precip last 5 days (mm)	Water Level	
Patrick Armstrong	Cloudy, 18C		39.9	69.02	
Purpose of Inspection					
Routine	Significant Storm Event	Emergency	Complaint	Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	2	The pond has been identified for a clean-out.
Is there any noticeable sediment accumulation?	2	The pond has been identified for a clean-out.
Are there any odours?	0	
Is the algae growth present?	2	The pond has been identified for a clean-out.
Are there signs of erosion?	0	
Are there signs of pollution?	0	
Are the grates secured and locked?	0	
Are the grates clear of debris?	2	Unable to open inlet grate to remove PVC pipe. The pond has been identified for a clean-out.
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	0	Unable to open inlet grate to remove PVC pipe. The pond has been identified for a clean-out.
Is the outlet blocked?	0	
Is the orifice blocked?	0	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	0	
Are waterfowl present?	0	
Are invasive plants present?	N/I	It is too early in the season to confirm the presence of invasive species.

Conditions	Rating	Comments
Condition of the fencing/guardrail	2	Fencing at 101 Olde Towne has damage.
Condition of aquatic vegetation	2	
Condition of bank vegetation	0	Maintained in 2023.
Condition of surrounding area vegetations	0	Maintained in 2023.
Condition of signage present	N/A	Signs have been ordered and will be installed according to ECA guidelines.
Condition of access route	N/A	
Turbidity in the pond	2	The pond has been identified for a clean-out.
Condition of downstream rip rap	0	
Condition of inlet no. 1	0	
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	2	The Forced Road berm shown on the approved drawings has not been constructed. The PVC pipes from the pond to the DICB are currently exposed to sunlight and are damaged as a result.
Condition of outlet no. 2	N/A	

Rating Descriptions:
N/A - Not applicable N/I - Not investigated
0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed

Additional comments/recommendations:
1. As per the SNCA Labelle, Radisson, Abby and Olde Towne Stormwater Management Facilities Inspection Report Stormwater Management Facility Inspection Report dated February 2022, it is recommended that the sediment and dense vegetation be removed from the pond and reinstated to designed grades. Additionally, The outlet structure and design plans should be reviewed by qualified professional to determine the effectiveness of the current construction as well as to provide recommendations on how best to remedy the outlet structure.

Patrick Armstrong

Signature

May 28, 2024

Date

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name		Pond Type		Last Inspection	Date	Time
PND7 - Quatre-Saisons		Dry	Wet	2023	28-May	10:45AM
Inspected by		Weather Conditions		Precip last 5 days (mm)	Water Level	
Patrick Armstrong		Cloudy, 18C		39.9	N/A	
Purpose of Inspection						
Routine	Significant Storm Event		Emergency	Complaint	Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	0	
Is there any noticeable sediment accumulation?	0	
Are there any odours?	0	
Is the algae growth present?	0	
Are there signs of erosion?	0	
Are there signs of pollution?	0	
Are the grates secured and locked?	0	
Are the grates clear of debris?	0	
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	0	
Is the outlet blocked?	0	
Is the orifice blocked?	0	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	0	
Are waterfowl present?	0	
Are invasive plants present?	N/I	It is too early in the season to confirm the presence of invasive species.

Conditions	Rating	Comments
Condition of the fencing/guardrail	0	
Condition of aquatic vegetation	1	
Condition of bank vegetation	0	
Condition of surrounding area vegetations	0	
Condition of signage present	N/A	Signs have been ordered and will be installed according to ECA guidelines.
Condition of access route	N/A	
Turbidity in the pond	N/A	
Condition of downstream rip rap	N/A	
Condition of inlet no. 1	0	
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	2	Vegetation clippings should be raked to ensure they do not obstruct the DICB outlet.
Condition of outlet no. 2	N/A	

Rating Descriptions:
N/A - Not applicable N/I - Not investigated
0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed

Additional comments/recommendations:

WO-3211 created to remove vegetation clippings.

Patrick Armstrong
Signature

May 28, 2024
Date

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name		Pond Type		Last Inspection	Date	Time
PND10 - Radisson		Dry	Wet	2023	28-May	1:20PM
Inspected by		Weather Conditions		Precip last 5 days (mm)	Water Level	
Patrick Armstrong		Cloudy, 18C		39.9	100 Year	
Purpose of Inspection						
Routine	Significant Storm Event		Emergency	Complaint	Other:	

Observations	Rating	Comments
Are there any obvious structural defects?		
Is there any noticeable sediment accumulation?		
Are there any odours?		
Is the algae growth present?		
Are there signs of erosion?		
Are there signs of pollution?		
Are the grates secured and locked?		
Are the grates clear of debris?		
Is there ponding water? (dry pond, see section 5.6)		
Is the inlet blocked?		
Is the outlet blocked?		Debris removed during inspection
Is the orifice blocked?		
Are there signs of vandalism?		
Are there animal burrows in the embankments?		
Are waterfowl present?		
Are invasive plants present?	N/I	It is too early in the season to confirm the presence of invasive species.

Conditions	Rating	Comments
Condition of the fencing/guardrail		
Condition of aquatic vegetation		
Condition of bank vegetation		
Condition of surrounding area vegetations		
Condition of signage present		Signs have been ordered and will be installed according to ECA guidelines.
Condition of access route		
Turbidity in the pond		
Condition of downstream rip rap		
Condition of inlet no. 1		
Condition of inlet no. 2		
Condition of outlet no. 1		
Condition of outlet no. 2		

Rating Descriptions:
N/A - Not applicable N/I - Not investigated
0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed

Additional comments/recommendations:

The pond no longer functions as intended and is currently being redesigned to restore its proper function using modern outlet structures. The concept plan submitted by the engineer has been approved, and the final design is underway.

Patrick Armstrong

Signature

May 28, 2024

Date

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name	Pond Type		Last Inspection	Date	Time
PND-1 - Abbey	Dry	Wet	28-May	12-Aug	
Inspected by	Weather Conditions		Precip last 5 days (mm)	Water Level	
P. Armstrong	Cloudy, 15C		49.6	Not Measured	
Purpose of Inspection					
Routine	Significant Storm Event	Emergency	Complaint	Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	0	
Is there any noticeable sediment accumulation?	N/I	
Are there any odours?	0	
Is the algae growth present?	N/I	
Are there signs of erosion?	0	
Are there signs of pollution?	0	
Are the grates secured and locked?	0	
Are the grates clear of debris?	0	
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	0	
Is the outlet blocked?	0	
Is the orifice blocked?	0	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	N/I	
Are waterfowl present?	0	
Are invasive plants present?	N/I	It is too early in the season to confirm the presence of invasive species.

Conditions	Rating	Comments
Condition of the fencing/guardrail	N/I	
Condition of aquatic vegetation	N/I	Identified for clean-out.
Condition of bank vegetation	N/I	Small amount of woody vegetation has started to grow.
Condition of surrounding area vegetations	N/I	
Condition of signage present	0	
Condition of access route	N/A	
Turbidity in the pond	0	
Condition of downstream rip rap	N/A	
Condition of inlet no. 1	0	
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	0	
Condition of outlet no. 2	N/A	

Rating Descriptions: N/A - Not applicable N/I - Not investigated 0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed
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Additional comments/recommendations:

Patrick Armstrong
Signature

August 12, 2024
Date

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name		Pond Type		Last Inspection	Date	Time
PND3 - Campbell		Dry	Wet	28-May	12-Aug	7:28
Inspected by		Weather Conditions		Precip last 5 days (mm)	Water Level	
P. Armstrong		Cloudy, 15C		49.6	Not Measured	
Purpose of Inspection						
Routine	Significant Storm Event		Emergency	Complaint	Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	0	
Is there any noticeable sediment accumulation?	N/I	
Are there any odours?	0	
Is the algae growth present?	0	
Are there signs of erosion?	0	
Are there signs of pollution?	0	
Are the grates secured and locked?	0	
Are the grates clear of debris?	0	
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	0	
Is the outlet blocked?	0	
Is the orifice blocked?	0	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	N/I	
Are waterfowl present?	0	
Are invasive plants present?	N/I	

Conditions	Rating	Comments
Condition of the fencing/guardrail	N/I	
Condition of aquatic vegetation	N/I	
Condition of bank vegetation	N/I	
Condition of surrounding area vegetations	N/I	
Condition of signage present	0	
Condition of access route	N/A	
Turbidity in the pond	N/A	
Condition of downstream rip rap	N/A	
Condition of inlet no. 1	0	
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	0	
Condition of outlet no. 2	N/A	

Rating Descriptions: N/A - Not applicable N/I - Not investigated 0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed

Additional comments/recommendations:

Patrick Armstrong
Signature

August 12, 2024
Date

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name		Pond Type		Last Inspection	Date	Time
PND12 - Domaine Versaille		Dry	Wet	28-May	12-Aug	9:54
Inspected by		Weather Conditions		Precip last 5 days (mm)	Water Level	
P. Armstrong		Cloudy, 15C		49.6	Not Measured	
Purpose of Inspection						
Routine		Significant Storm Event		Emergency	Complaint	
					Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	0	
Is there any noticeable sediment accumulation?	N/I	
Are there any odours?	0	
Is the algae growth present?	2	
Are there signs of erosion?	N/A	
Are there signs of pollution?	0	
Are the grates secured and locked?	0	
Are the grates clear of debris?	2	Aquatic vegetation identified for clean out.
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	1	
Is the outlet blocked?	0	
Is the orifice blocked?	0	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	N/I	
Are waterfowl present?	0	
Are invasive plants present?	N/I	

Conditions	Rating	Comments
Condition of the fencing/guardrail	N/I	
Condition of aquatic vegetation	N/I	Identified for clean-out.
Condition of bank vegetation	N/I	
Condition of surrounding area vegetations	N/I	
Condition of signage present	0	
Condition of access route	N/A	
Turbidity in the pond	N/I	
Condition of downstream rip rap	N/A	
Condition of inlet no. 1	0	
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	1	Monitor aquatic vegetation.
Condition of outlet no. 2	N/A	

Rating Descriptions: N/A - Not applicable N/I - Not investigated 0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed

Additional comments/recommendations:

Patrick Armstrong
Signature

August 12, 2024
Date

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name		Pond Type		Last Inspection	Date	Time	
PND9 - Labelle		Dry	Wet	28-May	12-Aug	10:20	
Inspected by		Weather Conditions		Precip last 5 days (mm)	Water Level		
P. Armstrong		Cloudy, 15C		49.6	Not Measured		
Purpose of Inspection							
Routine		Significant Storm Event		Emergency	Complaint		Other:

Observations	Rating	Comments
Are there any obvious structural defects?	0	
Is there any noticeable sediment accumulation?	N/I	
Are there any odours?	0	
Is the algae growth present?	2	
Are there signs of erosion?	N/I	
Are there signs of pollution?	0	
Are the grates secured and locked?	0	
Are the grates clear of debris?	0	
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	0	
Is the outlet blocked?	0	
Is the orifice blocked?	0	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	N/I	
Are waterfowl present?	0	
Are invasive plants present?	N/I	

Conditions	Rating	Comments
Condition of the fencing/guardrail	N/I	
Condition of aquatic vegetation	N/I	Identified for clean-out.
Condition of bank vegetation	N/I	
Condition of surrounding area vegetations	N/I	
Condition of signage present	0	
Condition of access route	N/A	
Turbidity in the pond	N/I	
Condition of downstream rip rap	N/A	
Condition of inlet no. 1	0	
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	0	
Condition of outlet no. 2	N/A	

Rating Descriptions: N/A - Not applicable N/I - Not investigated 0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed

Additional comments/recommendations:

Patrick Armstrong

Signature

August 12, 2024

Date

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name		Pond Type		Last Inspection	Date	Time
PND2 - Olde Towne		Dry	Wet	28-May	12-Aug	7:35
Inspected by		Weather Conditions		Precip last 5 days (mm)	Water Level	
P. Armstrong		Cloudy, 15C		49.6	Not Measured	
Purpose of Inspection						
Routine		Significant Storm Event		Emergency	Complaint	
					Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	N/I	
Is there any noticeable sediment accumulation?	N/I	
Are there any odours?	0	
Is the algae growth present?	N/I	
Are there signs of erosion?	0	
Are there signs of pollution?	0	
Are the grates secured and locked?	0	
Are the grates clear of debris?	0	
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	0	
Is the outlet blocked?	0	
Is the orifice blocked?	0	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	N/I	
Are waterfowl present?	0	
Are invasive plants present?	N/I	

Conditions	Rating	Comments
Condition of the fencing/guardrail	N/I	
Condition of aquatic vegetation	N/I	
Condition of bank vegetation	N/I	
Condition of surrounding area vegetations	N/I	
Condition of signage present	0	
Condition of access route	N/A	
Turbidity in the pond	N/I	
Condition of downstream rip rap	N/A	
Condition of inlet no. 1	0	
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	0	
Condition of outlet no. 2	N/A	

Rating Descriptions: N/A - Not applicable N/I - Not investigated 0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed

Additional comments/recommendations:

Patrick Armstrong
Signature

August 12, 2024
Date

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name	Pond Type		Last Inspection	Date	Time
PND7 - Quatre-Saisons	Dry	Wet	28-May	12-Aug	8:24
Inspected by	Weather Conditions		Precip last 5 days (mm)	Water Level	
P. Armstrong	Cloudy, 15C		49.6	Not Measured	
Purpose of Inspection					
Routine	Significant Storm Event	Emergency	Complaint	Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	0	
Is there any noticeable sediment accumulation?	N/I	
Are there any odours?	0	
Is the algae growth present?	N/A	
Are there signs of erosion?	0	
Are there signs of pollution?	0	
Are the grates secured and locked?	0	
Are the grates clear of debris?	0	
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	0	
Is the outlet blocked?	0	
Is the orifice blocked?	0	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	N/I	
Are waterfowl present?	0	
Are invasive plants present?	N/I	

Conditions	Rating	Comments
Condition of the fencing/guardrail	N/I	
Condition of aquatic vegetation	N/I	
Condition of bank vegetation	N/I	
Condition of surrounding area vegetations	N/I	
Condition of signage present	0	
Condition of access route	N/A	
Turbidity in the pond	N/A	
Condition of downstream rip rap	N/A	
Condition of inlet no. 1	0	
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	0	
Condition of outlet no. 2	N/A	

Rating Descriptions: N/A - Not applicable N/I - Not investigated 0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed
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Additional comments/recommendations:

Patrick Armstrong
Signature

August 12, 2024
Date

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name		Pond Type		Last Inspection	Date	Time
PND10 - Radisson		Dry	Wet	28-May	12-Aug	10:06
Inspected by		Weather Conditions		Precip last 5 days (mm)	Water Level	
P. Armstrong		Cloudy, 15C		49.6	Not Measured	
Purpose of Inspection						
Routine	Significant Storm Event		Emergency	Complaint	Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	0	
Is there any noticeable sediment accumulation?	N/I	
Are there any odours?	1	Odours observed at DICB
Is the algae growth present?	N/I	
Are there signs of erosion?	N/I	
Are there signs of pollution?	0	
Are the grates secured and locked?	0	
Are the grates clear of debris?	1	Debris removed from DICB
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	0	
Is the outlet blocked?	1	Debris removed from DICB
Is the orifice blocked?	0	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	N/I	
Are waterfowl present?	0	
Are invasive plants present?	N/I	

Conditions	Rating	Comments
Condition of the fencing/guardrail	N/I	
Condition of aquatic vegetation	N/I	
Condition of bank vegetation	N/I	
Condition of surrounding area vegetations	N/I	
Condition of signage present	2	
Condition of access route	N/A	
Turbidity in the pond	N/I	
Condition of downstream rip rap	N/A	
Condition of inlet no. 1	0	
Condition of inlet no. 2	0	
Condition of outlet no. 1	0	
Condition of outlet no. 2	N/A	

Rating Descriptions: N/A - Not applicable N/I - Not investigated 0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed

Additional comments/recommendations:

Patrick Armstrong
Signature

August 12, 2024
Date

Inspection Form - Stormwater Management Maintenance
Township of Russell

Facility Name	Pond Type		Last Inspection	Date	Time
PND4 - Sportsplex	Dry	Wet	28-May	12-Aug	7:59
Inspected by	Weather Conditions		Precip last 5 days (mm)	Water Level	
P. Armstrong	Cloudy, 15C		49.6	Not Measured	
Purpose of Inspection					
Routine	Significant Storm Event	Emergency	Complaint	Other:	

Observations	Rating	Comments
Are there any obvious structural defects?	0	
Is there any noticeable sediment accumulation?	N/I	
Are there any odours?	0	
Is the algae growth present?	1	
Are there signs of erosion?	N/I	
Are there signs of pollution?	0	
Are the grates secured and locked?	0	
Are the grates clear of debris?	0	
Is there ponding water? (dry pond, see section 5.6)	0	
Is the inlet blocked?	0	
Is the outlet blocked?	0	
Is the orifice blocked?	0	
Are there signs of vandalism?	0	
Are there animal burrows in the embankments?	N/I	
Are waterfowl present?	0	
Are invasive plants present?	N/I	

Conditions	Rating	Comments
Condition of the fencing/guardrail	N/I	
Condition of aquatic vegetation	N/I	
Condition of bank vegetation	N/I	
Condition of surrounding area vegetations	N/I	
Condition of signage present	0	
Condition of access route	N/A	
Turbidity in the pond	N/I	
Condition of downstream rip rap	0	
Condition of inlet no. 1	0	
Condition of inlet no. 2	N/A	
Condition of outlet no. 1	0	
Condition of outlet no. 2	N/A	

Rating Descriptions: N/A - Not applicable N/I - Not investigated 0 - No problems 1 - Monitor for future repairs 2 - Routine repairs needed 3 - Immediate action needed
--

Additional comments/recommendations:

Patrick Armstrong
Signature

August 12, 2024
Date



APPENDIX F

System Alteration

Retain Completed Form - Do Not Send to the Ministry

Part 1 - Environmental Compliance Approval Number

(Insert the Environmental Compliance Approval number authorizing the alteration of Storm Sewers, Ditches or Culverts)

CLI-ECA # 184-S701

Part 2 - Description of storm sewer/ditch/culvert alteration (Use attachments if required)

The description shall include:

- 1) A brief description above of the undertaking (e.g. street name(s); subdivision name; project name); and
- 2) An attachment including plan and profile drawings identifying at a minimum:
 - a) location(s) of the undertaking (e.g. showing street names, easements, discharge points, slope, etc.); and
 - b) nominal diameter of the sewer/culvert(s), associated with the alteration.

Construction of PVC and concrete storm sewer varies in diameter based on street location and characteristics within Phase 1 of Southwest Park Subdivision, as follows:

- 1) Dove House Gardens - approx. 109m of 525mm diameter storm sewer, 21m of 250mm diameter, 58m of 375mm diameter & 5m of 825mm diameter.
 - 2) Peacock Drive - approx. 99m of 750 mm diameter storm sewer, 14m at 375mm diameter, 38m at a 525mm diameter, 69m at a 600mm diameter & 8m at a 675mm diameter.
 - 3) South West Promenade - approx. 119m of 900mm diameter storm sewer, 46m at 300mm diameter, 87m at a 1200mm diameter, 92m at a 1350mm diameter & an 87M section at a diameter of 2400mm x 1200mm.
 - 4) Falcon Lane - approx. 104m of 675mm diameter storm sewer, 68m at 600mm diameter, 60m at a 525mm diameter, 66m at a 375mm diameter, 14m at a 300mm diameter & an 80M section at a diameter of 450mm.
 - 5) Bluebird Street - approx. 135m of 750mm diameter storm sewer, 12m at 600mm diameter, 169m at a 825mm diameter & a 5M section at a diameter of 1050mm.
 - 6) Park Entrance via Southwest Promenade - approximately 18m of 900mm diameter storm sewer.
 - 7) Entrance to "Street 2" via Southwest Promenade - approximately 15m of 100mm diameter storm sewer.
- **Storm sewers outlet to a Stormwater Management Facility, located on the north end of South West Promenade.**

Drawings and details of the proposed sewers are shown on the General Plan of Services submitted as part of the subdivision approvals.

Part 3 - Verification by Licensed Engineering Practitioner

I hereby verify that I am a Licensed Engineering Practitioner who is licensed to practice in the Province of Ontario and the design of the storm sewer/ditch/culvert alteration:

- 1) Has been prepared by a Licensed Engineering Practitioner who is licensed to practice in the Province of Ontario;
- 2) Has been documented in a design report and any other applicable design forms;
- 3) Has been designed only to collect and transit stormwater, and not designed to collect or treat any sanitary sewage, nor designed to collect, store, treat, control, or manage groundwater, unless for the purpose of foundation drains, road subdrains, or LIDs;
- 4) Satisfies the design criteria set out in the Ministry's publication "Design Criteria for Sanitary Sewers, Storm Sewers and Forcemains for Alterations Authorized under Environmental Compliance Approval", as amended, and have documented the reasons for this opinion;
- 5) Satisfies the standards as set in Ontario Provincial Standard Specifications and Ontario Provincial Standard Drawings, as applicable to ditches and culverts;

- 6) Is consistent with, or otherwise addresses, the design objectives, as applicable, contained within the Ministry of the Environment, Conservation and Parks publication "Design Guidelines for Sewage Works, 2008", as amended;
- 7) Has been planned, designed and built to be consistent with the Ministry's publication "Stormwater Management Planning and Design Guidance Manual, 2003", as amended;
- 8) Does not increase stormwater flow of an existing storm sewer, unless the existing downstream municipal SWM system has sufficient residual conveyance and treatment capacity to accommodate the additional stormwater, and have documented the reasons for this opinion; and
- 9) Does not increase local hydraulic capacity of an existing storm sewer or ditch to accommodate new stormwater flows unless the existing downstream municipal SWM system has sufficient residual hydraulic capacity to accommodate the additional stormwater, and have documented the reasons for this opinion.

Name Charissa Hampel	PEO Licence Number 100223712
Signature 	Date (yyyy/mm/dd) 2024/12/03

Part 4 - Verification by Owner

I hereby verify that:

- 1) Alteration of the stormwater system's storm sewers/ditches/culverts, and/or appurtenances will not result in:
 - a) Adverse effects; or
 - b) A deterioration on the approved quantity of downstream stormwater management facilities which results in not being able to achieve the overall stormwater performance criteria per Appendix A of the ECA identified in Part 1 of this form.
- 2) The storm sewer, ditch or culvert alteration will not adversely affect the municipal stormwater management (SWM) system's ability to maintain a gravity flow without overflowing or increasing surcharging any maintenance holes as per design, or provide smooth flow transition to existing gravity storm sewers.
- 3) The alteration does not establish or alter any outlets that discharge to land not owned by the Owner without the expressed written consent of the owner(s) of such private land(s) that the works will discharge to;
- 4) An assessment of the proposed works has been completed to determine if the works pose a Significant Drinking Water Threat. The proposed works do not pose any threats to sources of drinking water or design includes features that mitigate the threat to sources of drinking water, such as those included in: Ministry's Standard Operating Policy for Sewage Works, as amended from time to time; and Source Protection Plan policies pertaining to the works;
- 5) The proposed works are wholly located within the municipal boundary over which the owner has jurisdiction except where there is an agreement existed between municipalities;
- 6) The owner consents to the storm sewer/ditch/culvert alteration;
- 7) The owner has consulted with the local Conservation Authority and obtained necessary clearance, as required;
- 8) Any works that establish new or increase discharges to a municipal drain have obtained written approval by the Owner and a signed engineer's drainage report, in accordance with the *Drainage Act*; and
- 9) I am an authorized representative of the owner to complete this verification.

Name of Owner	Name of Owner Representative
Signature	Date (yyyy/mm/dd)

Part 5 - Post Construction Verification by Owner for Inspection and Testing

I hereby verify that:

- 1) The storm sewer alteration has complied with inspection and testing requirements set out in the Ministry of the Environment, Conservation and Parks publication “Design Criteria for Sanitary Sewers, Storm Sewers and Forcemains for Alterations Authorized under Environmental Compliance Approval”, as amended, and have documentation of the inspection and testing results.

Name of Owner	Name of Owner Representative	
Signature		Date (yyyy/mm/dd)

Note: Parts 1 to 4 above shall be completed before construction.
Part 5 is to be completed after the inspection and testing have been undertaken.

Retain Completed Form - Do Not Send to the Ministry

Part 1 - Environmental Compliance Approval Number

(Insert the Environmental Compliance Approval number authorizing the alteration of Stormwater Management Facilities)

CLI-ECA # 184-S701

Part 2 - Description of stormwater management facility alteration (Use attachments if required)

The description shall include:

- 1) A brief description above of the undertaking (e.g. street name(s); subdivision name; project name); and
- 2) An attachment including plan and cross-section drawing identifying at a minimum:
 - a) location(s) of the undertaking (e.g. showing street names, easements, discharge points, etc.); and
 - b) components of the alteration of the stormwater management facility.

Stormwater generated from the Southwest Park Subdivision will be captured by a local storm sewer system and will be conveyed to the Stormwater Management Facility (SMF). The SMF is located on the north end of South West Promenade. The stormwater pond is designed to achieve both quantity and quality control objectives. The stormwater will be ultimately be discharged to the Castor River.

Drawings and details of the proposed Stormwater Management Facility are shown on the Stormwater Management Facility Drawings and SWM Report submitted as part of the subdivision approvals.

Part 3 - Verification by Licensed Engineering Practitioner (as applicable to the undertaking)

I hereby verify that I am a Licensed Engineering Practitioner who is licensed to practice in the Province of Ontario and the design of the stormwater management facility alteration:

- 1) Has been prepared by a Licensed Engineering Practitioner who is licensed to practice in the Province of Ontario;
- 2) Has been documented in a design report and any other applicable design forms;
- 3) Has been designed to collect, receive, treat, or control only stormwater, and not designed to collect, receive, treat, or control sanitary sewage;
- 4) Has been planned, designed and built to be consistent with the Ministry of the Environment, Conservation and Parks publication "Stormwater Management Planning and Design Guidance Manual, 2003", as amended;
- 5) Satisfies the design criteria set out in the Ministry's publication "Design Criteria for Sanitary Sewers, Storm Sewers and Forcemains for Alterations Authorized under Environmental Compliance Approval", as amended, and have documented the reasons for this opinion;

- 6) Satisfies the requirements outlined in Appendix A of the ECA identified in Part 1 of this form, and have documented the reasons for this opinion;
- 7) Includes an outlet or an emergency overflow for the works, with the verification of the location, route, and capacity of the receiving major system to accommodate overflows; and
- 8) If adding new Manufactured Treatment Devices, has met the requirements of the conditions of the ECA identified in Part 1 of this form which authorizes the alteration.

Name Charissa Hampel	PEO Licence Number 100223712
Signature 	Date (yyyy/mm/dd) 2024/12/03

Part 4 - Verification by Owner

I hereby verify that:

- 1) Any alteration by adding, modifying, replacing, or extending stormwater management facilities will not result in:
 - a) Adverse effects; or
 - b) A deterioration on the approved quantity of downstream stormwater management facilities which results in not being able to achieve the overall stormwater performance criteria per Appendix A of the ECA identified in Part 1 of this form.
- 2) The alteration does not establish or alter any outlets that discharge to land not owned by the Owner without the expressed written consent of the owner(s) of such private land(s) that the works will discharge to;
- 3) If privately owned stormwater works have been used in the stormwater treatment train to achieve Appendix A criteria of the ECA identified in Part 1 of this form, then the Owner has met the requirements of the conditions of the ECA identified in Part 1 of this form which authorizes the use of privately owned stormwater works;
- 4) An assessment of the proposed works to determine if the works pose a significant drinking water threat has been completed and where applicable, mitigation measures are incorporated to protect water sources in accordance with the Ministry's Standard Operating Policy for Sewage Works, as amended; and Source Protection Plan policies pertaining to the works;
- 5) The proposed works are wholly located within the municipal boundary over which the owner has jurisdiction except where there is an agreement existed between municipalities;
- 6) The owner consents to the stormwater management facility alteration;
- 7) The owner has consulted with the local Conservation Authority and obtained necessary clearance, as required;
- 8) Any works that fall under the Drainage Act has obtained approval of a petition for the works under the *Drainage Act*;
- 9) Any works that establish new or increase discharges to a municipal drain have obtained written approval by the Owner and a signed engineer's drainage report, in accordance with the *Drainage Act*; and
- 10) I am an authorized representative of the owner to complete this verification.

Name of Owner	Name of Owner Representative	
Signature		Date (yyyy/mm/dd)

RETAIN COMPLETED FORM - DO NOT SEND TO THE MINISTRY

Part 1 - Environmental Compliance Approval Number

(Insert the Environmental Compliance Approval number authorizing the alteration of Storm Sewers, Ditches or Culverts)

Part 2 - Description of storm sewer/ditch/culvert alteration (Use attachments if required)

The description shall include:

- 1) A brief description above of the undertaking (e.g. street name(s); subdivision name; project name); and
- 2) An attachment including plan and profile drawings identifying at a minimum:
 - a) location(s) of the undertaking (e.g. showing street names, easements, discharge points, slope, etc.); and
 - b) nominal diameter of the sewer/culvert(s), associated with the alteration.

Part 3 - Verification by Licensed Engineering Practitioner

I hereby verify that I am a Licensed Engineering Practitioner who is licensed to practice in the Province of Ontario and the design of the storm sewer/ditch/culvert alteration:

- 1) Has been prepared by a Licensed Engineering Practitioner who is licensed to practice in the Province of Ontario;
- 2) Has been documented in a design report and any other applicable design forms;
- 3) Has been designed only to collect and transit stormwater, and not designed to collect or treat any sanitary sewage, nor designed to collect, store, treat, control, or manage groundwater, unless for the purpose of foundation drains, road subdrains, or LIDs;
- 4) Satisfies the design criteria set out in the Ministry's publication "Design Criteria for Sanitary Sewers, Storm Sewers and Forcemains for Alterations Authorized under Environmental Compliance Approval", as amended, and have documented the reasons for this opinion;
- 5) Satisfies the standards as set in Ontario Provincial Standard Specifications and Ontario Provincial Standard Drawings, as applicable to ditches and culverts;
- 6) Is consistent with, or otherwise addresses, the design objectives, as applicable, contained within the Ministry of the Environment, Conservation and Parks publication "Design Guidelines for Sewage Works, 2008", as amended;
- 7) Has been planned, designed and built to be consistent with the Ministry's publication "Stormwater Management Planning and Design Guidance Manual, 2003", as amended;
- 8) Does not increase stormwater flow of an existing storm sewer, unless the existing downstream municipal SWM system has sufficient residual conveyance and treatment capacity to accommodate the additional stormwater, and have documented the reasons for this opinion; and
- 9) Does not increase local hydraulic capacity of an existing storm sewer or ditch to accommodate new stormwater flows unless the existing downstream municipal SWM system has sufficient residual hydraulic capacity to accommodate the additional stormwater, and have documented the reasons for this opinion.

Name (Print)	PEO Licence Number	
Signature		Date (yyyy/mm/dd)

Part 4 - Verification by Owner

I hereby verify that:

- 1) Alteration of the stormwater system's storm sewers/ditches/culverts, and/or appurtenances will not result in:
 - a) Adverse effects; or
 - b) A deterioration on the approved quantity of downstream stormwater management facilities which results in not being able to achieve the overall stormwater performance criteria per Appendix A of the ECA identified in Part 1 of this form.
- 2) The storm sewer, ditch or culvert alteration will not adversely affect the municipal stormwater management (SWM) system's ability to maintain a gravity flow without overflowing or increasing surcharging any maintenance holes as per design, or provide smooth flow transition to existing gravity storm sewers.
- 3) The alteration does not establish or alter any outlets that discharge to land not owned by the Owner without the expressed written consent of the owner(s) of such private land(s) that the works will discharge to;
- 4) An assessment of the proposed works has been completed to determine if the works pose a Significant Drinking Water Threat. The proposed works do not pose any threats to sources of drinking water or design includes features that mitigate the threat to sources of drinking water, such as those included in: Ministry's Standard Operating Policy for Sewage Works, as amended from time to time; and Source Protection Plan policies pertaining to the works;
- 5) The proposed works are wholly located within the municipal boundary over which the owner has jurisdiction except where there is an agreement existed between municipalities;
- 6) The owner consents to the storm sewer/ditch/culvert alteration;
- 7) The owner has consulted with the local Conservation Authority and obtained necessary clearance, as required;
- 8) Any works that establish new or increase discharges to a municipal drain have obtained written approval by the Owner and a signed engineer's drainage report, in accordance with the Drainage Act; and
- 9) I am an authorized representative of the owner to complete this verification.

Name of Owner (Print)		Name of Owner Representative (Print)	
Signature		Date (yyyy/mm/dd)	

Part 5 - Post Construction Verification by Owner for Inspection and Testing

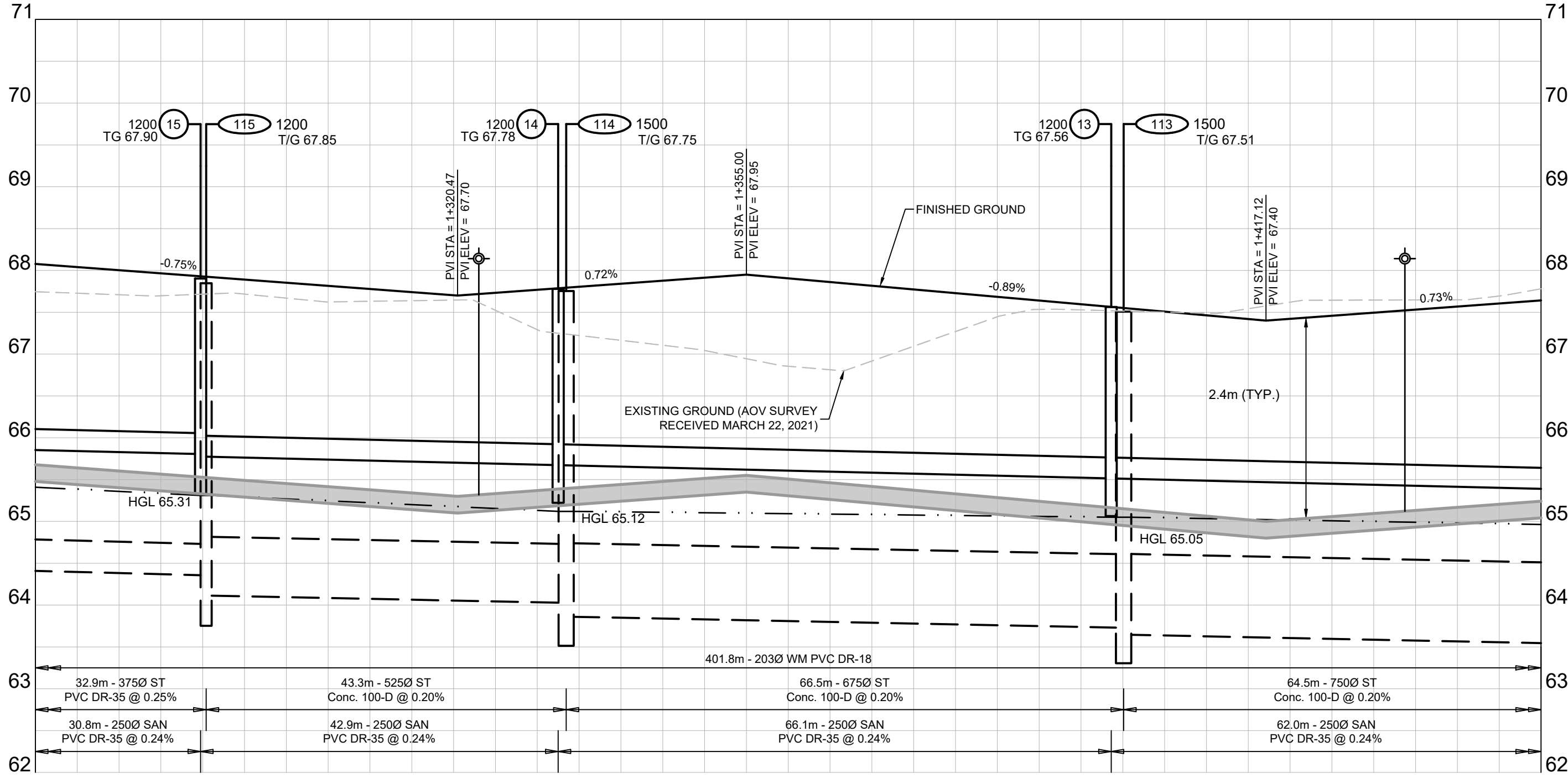
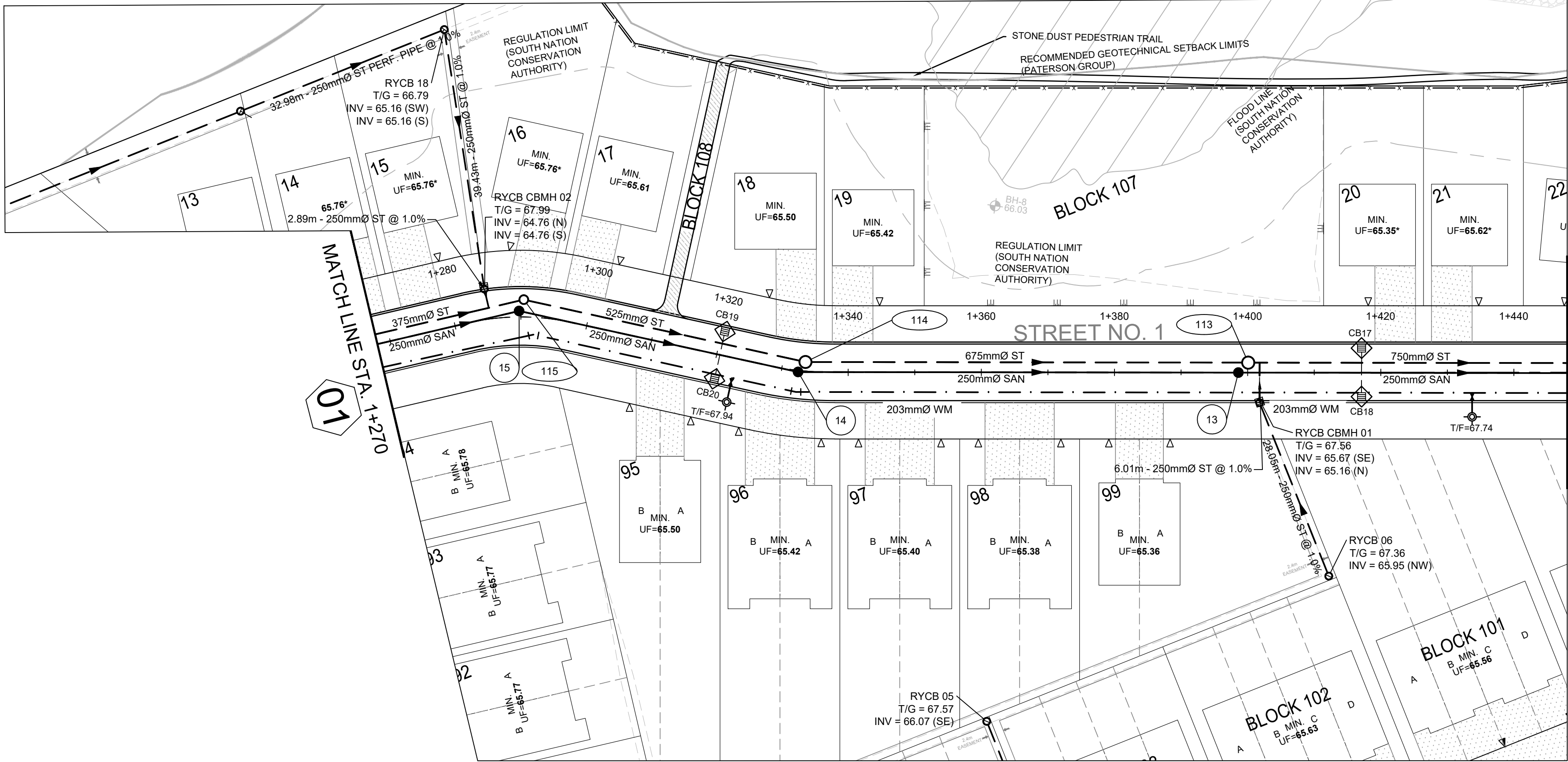
I hereby verify that:

- 1) The storm sewer alteration has complied with inspection and testing requirements set out in the Ministry of the Environment, Conservation and Parks publication "Design Criteria for Sanitary Sewers, Storm Sewers and Forcemains for Alterations Authorized under Environmental Compliance Approval", as amended, and have documentation of the inspection and testing results.

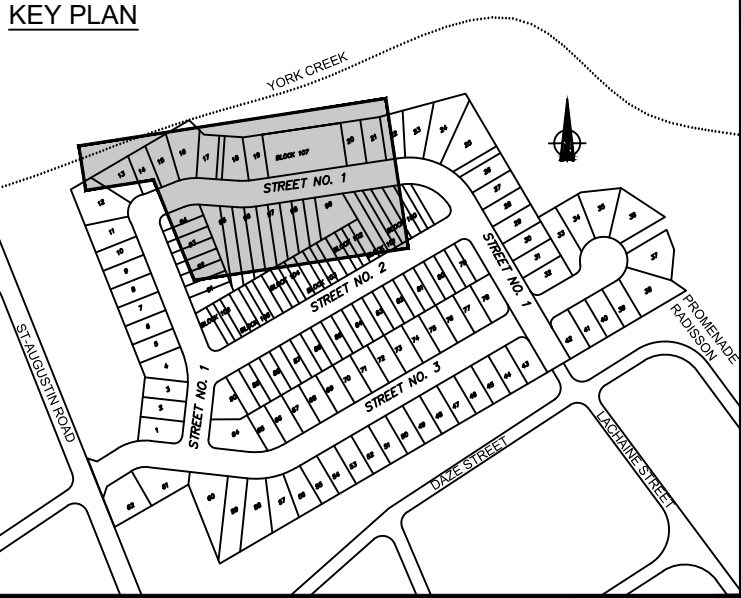
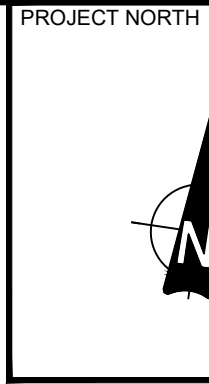
Name of Owner (Print)		Name of Owner Representative (Print)	
Signature		Date (yyyy/mm/dd)	

Note: Parts 1 to 4 above shall be completed before construction.
Part 5 is to be completed after the inspection and testing have been undertaken.

STREET 1



DESIGN PROFILE	1+270.00	1+280.00	1+289.75	1+290.41	1+292.05	1+300.00	1+320.00	1+323.01	1+332.50	1+332.49	1+333.45	1+340.00	1+350.00	1+360.00	1+372.00	1+380.00	1+390.00	1+400.00	1+410.00	1+420.00	1+430.00	1+440.00	1+450.00
STORM SEWER INV. ELEVATION	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437	64.437
SANITARY SEWER INV. ELEVATION	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879	65.879

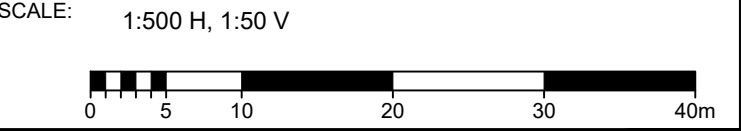


- LEGEND**
- PROPOSED WATERMAIN, VALVE & HYDRANT
 - EXISTING WATERMAIN, VALVE & HYDRANT
 - EXISTING SANITARY SEWER & MANHOLE
 - EXISTING STORM SEWER & MANHOLE
 - PROPOSED SANITARY SEWER & MANHOLE
 - PROPOSED STORM SEWER & MANHOLE
 - PROPOSED FORCE MAIN
 - HYDRAULIC GRADE LINE (HGL)
 - PROPOSED CULVERT
 - UNDERSIDE OF FOOTING ELEVATION
 - FROST FOOTINGS OR STEPPED FOOTINGS REQUIRED
 - DRAWING NUMBER
 - RIP-RAP TO OPSD 810.010 (TYPE B)
 - EXISTING CATCH BASIN
 - PROPOSED CATCH BASIN c/w ICD
 - PROPOSED TEE CATCH BASIN
 - PROPOSED 3-WAY CATCH BASIN
 - MANHOLE NUMBER AND SIZE (mm) CW SAFETY PLATFORM PER OPSD 404.020
 - 2 LATERAL - SERVICE CONNECTION (135 mm SAN, 19 mm Water)
 - 3 LATERAL - SERVICE CONNECTION (100mm ST, 135 SAN, 19 mm Water)
 - CONC. SIDEWALK
 - ASPHALT
- * CONCEPTUAL DESIGN ELEVATIONS/LOCATIONS/FOOTPRINTS. ALL APPLICABLE BUILDING AND ENVIRONMENTAL CODES AND REQUIREMENTS TO BE FOLLOWED.

No.	ISSUE / REVISION	DATE
02	RE-ISSUED FOR AGENCY REVIEW SECOND ENGINEERING SUBMISSION	21/12/23
01	ISSUED FOR AGENCY REVIEW FIRST ENGINEERING SUBMISSION	12/09/23

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CLIENT:
Robert Excavating

CONSULTANT:
J.L. Richards
ENGINEERS - ARCHITECTS - PLANNERS

TOPOGRAPHIC SURVEY
PREPARED BY:
ANNIS, O'SULLIVAN, VOLLEBEKK LTD.
DATED: 2021-03-22, SUPPLEMENTAL 2023-01-16
HORIZONTAL DATUM: MTM ZONE 9, NAD 83 (CSRS)
VERTICAL DATUM: CGVD1928:1978

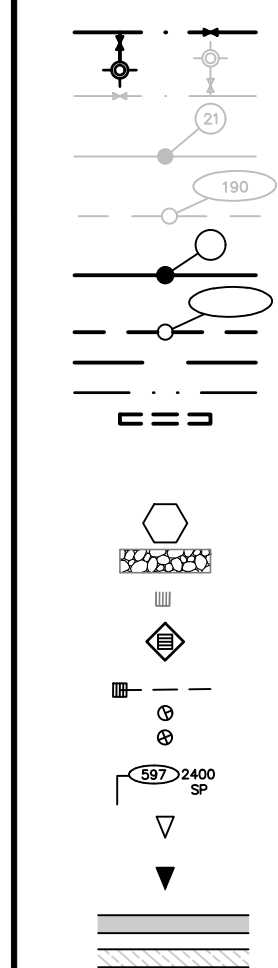
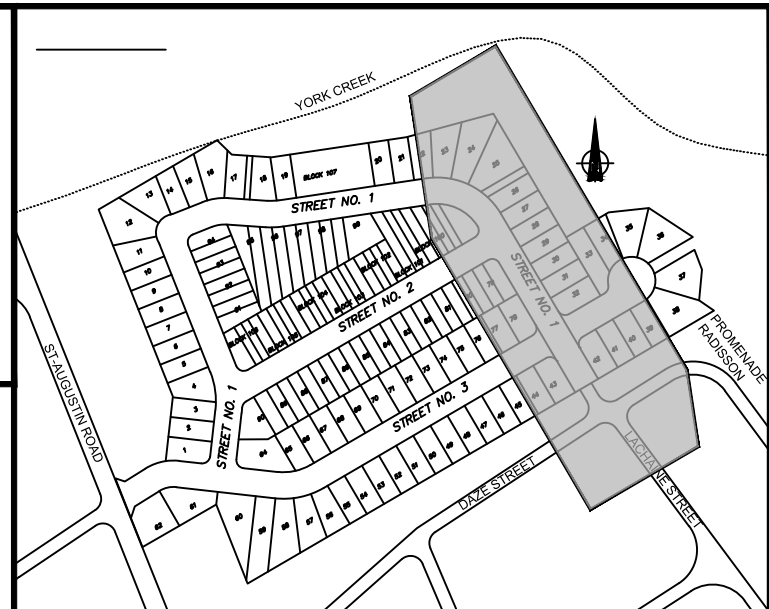
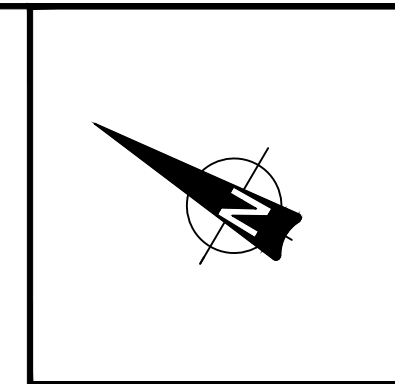


PROJECT:
ROCHON LANDS
EMBRUN, ONTARIO

DRAWING:
PLAN & PROFILE
STREET 1
STA. 1+270.00 TO 1+450.00

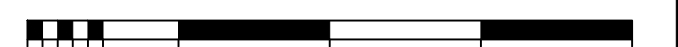
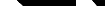
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DRAWN: FA	02
CHECKED: AW/KF	
JLR #: 31104	

STREET 1 & 5 STREET 3 & 4 06



No.	ISSUE / REVISION	DD/MM/YY

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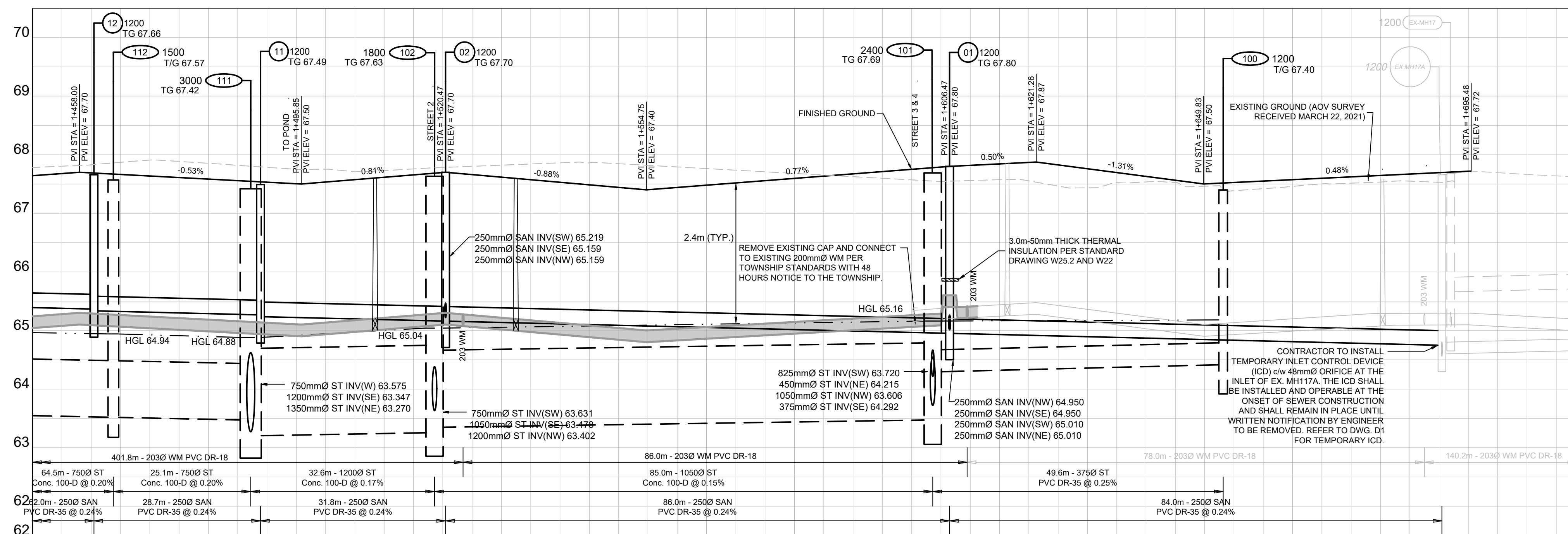
**Robert
Excavating**

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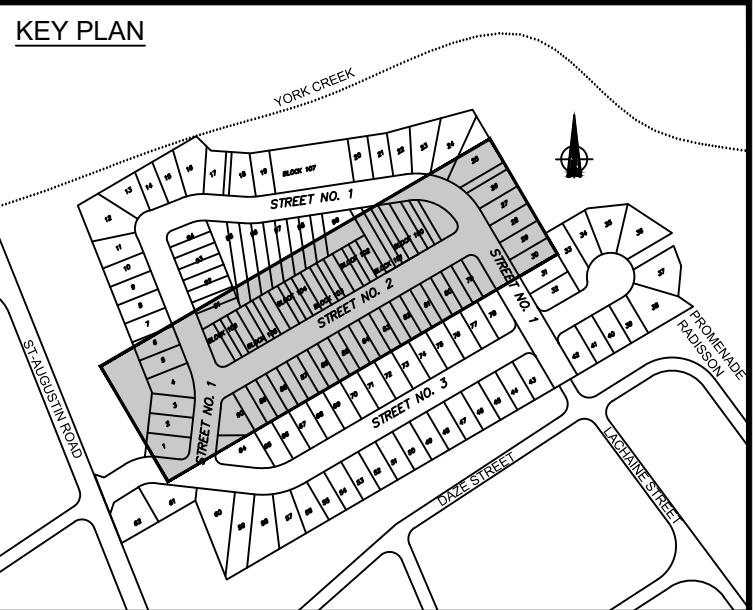
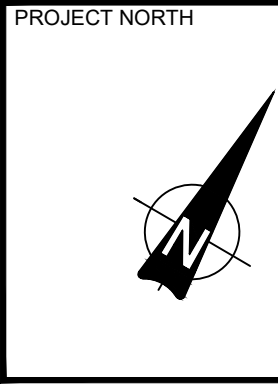
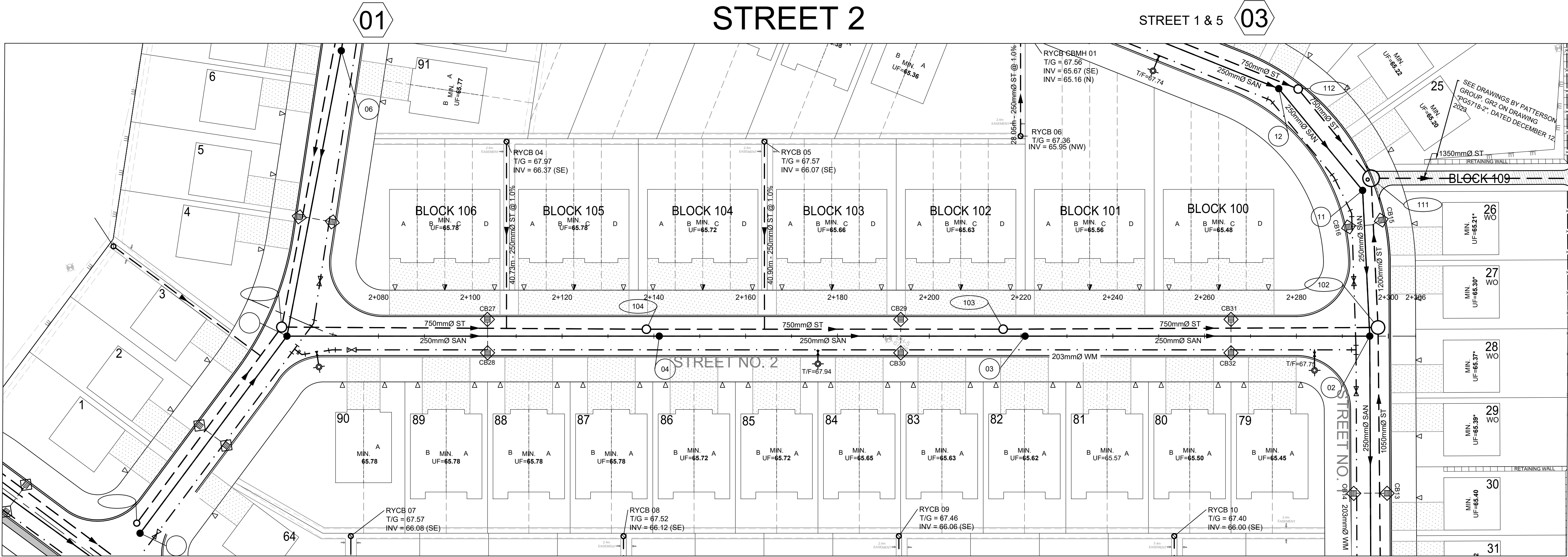
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A circular red seal for a Licensed Professional Engineer. The outer ring contains the text "LICENSED PROFESSIONAL ENGINEER" at the top and "PROVINCE OF ONTARIO" at the bottom. In the center, there is a signature "A. Williams" over the printed name "A. WILLIAMS" and license number "100218983". Below this, the date "2023-12-21" is stamped.



C.L. ROADWAY STATION	SANITARY SEWER INV. ELEVATION	STORM SEWER INV. ELEVATION	W.M. TOP ELEVATIONS	DESIGN PROFILE ELEVATIONS
+450.00	65.514	63.754	65.241	67.641
+450.00	65.365		65.289	67.683
+450.37	65.335	63.625	65.287	67.687
+452.79		63.325	22.5° HORIZ BEND	
				67.65
+480.00			65.184	67.584
+483.63			65.195	67.595
+487.23	65.265	63.575	11.25° HORIZ BEND	
+488.00	65.235	63.347		
+492.94			65.115	67.515
			22.5° HORIZ BEND	
+500.00			65.134	67.534
+508.46			65.202	67.602
			VALVE & VALVE BOX	
+518.00		63.402		67.75
+520.00	65.159	63.478	65.298	67.698
+520.47			65.274	67.674
+523.46			TEE	
+532.46			65.195	67.595
			VALVE & VALVE BOX	
+540.00			65.129	67.529
+560.00			65.030	67.441
				67.68
+580.00			65.145	67.595
+600.00			65.081	67.702
+603.00	64.950	63.605	65.259	67.750
+606.47	64.930	64.292		
+609.46			65.404	67.815
			203X203 CROSS	
+620.00				67.55
				67.868
+640.00				67.54
			67.629	
+653.16		64.416		
+660.00				67.43
			67.550	
+680.00			65.27+	67.53
+687.88			VALVE & VALVE BOX	67.546
+690.48	64.746		65.29+	
			TEE	
+700.00				

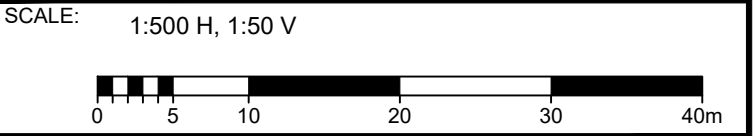


- LEGEND**
- PROPOSED WATERMAIN, VALVE & HYDRANT
 - EXISTING WATERMAIN, VALVE & HYDRANT
 - EXISTING SANITARY SEWER & MANHOLE
 - EXISTING STORM SEWER & MANHOLE
 - PROPOSED SANITARY SEWER & MANHOLE
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01	ISSUED FOR AGENCY REVIEW FIRST ENGINEERING SUBMISSION	12/09/23

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CLIENT:
Robert Excavating

CONSULTANT:
J.L. Richards
ENGINEERS - ARCHITECTS - PLANNERS

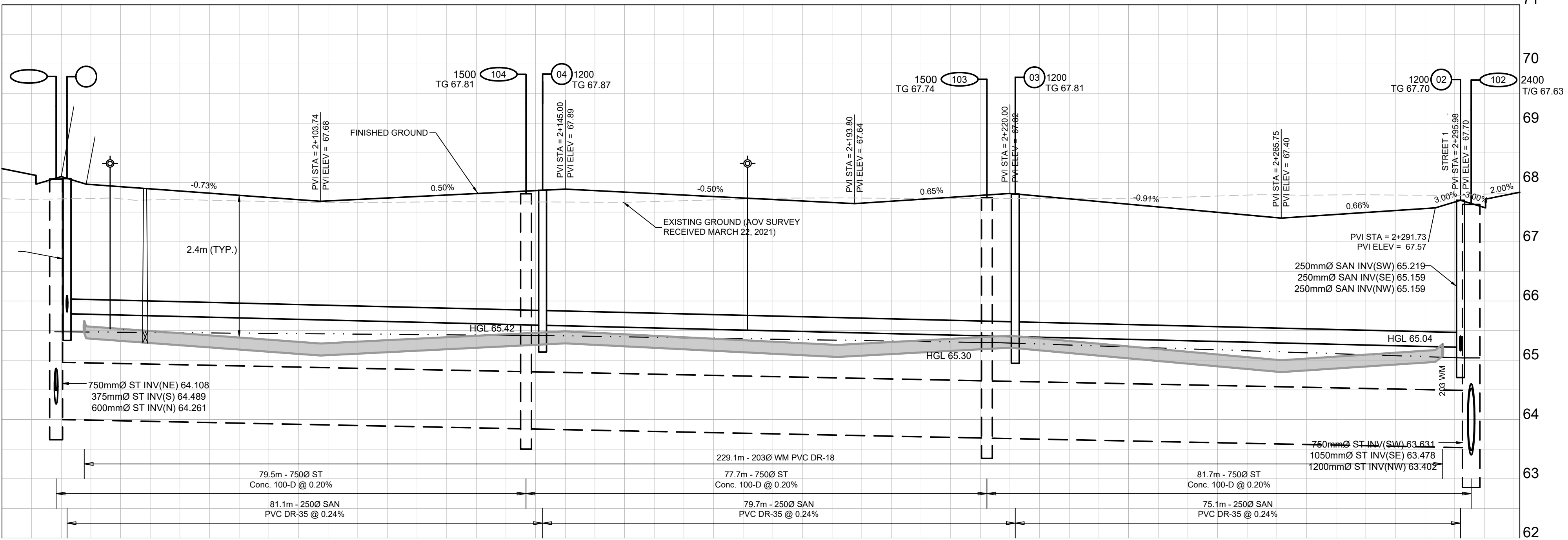
TOPOGRAPHIC SURVEY
PREPARED BY:
ANNIS, O'SULLIVAN, VOLLEBEKK LTD.
DATED: 2021-03-22, SUPPLEMENTAL 2023-01-16
HORIZONTAL DATUM: MTM ZONE 9, NAD 83 (CSRS)
VERTICAL DATUM: CGVD1928:1978



PROJECT:
ROCHON LANDS
EMBRUN, ONTARIO

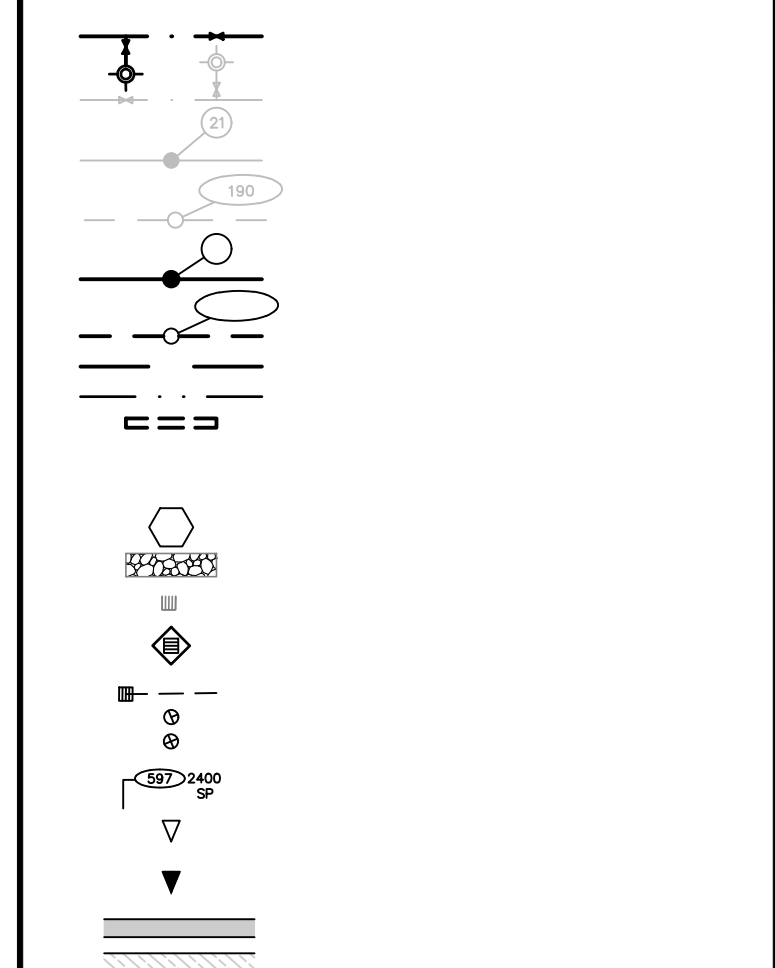
DRAWING:
PLAN & PROFILE
STREET 2
STA. 2+050.00 TO 2+312.63

DESIGN: SP
DRAWN: FA
CHECKED: AW/KF
JLR #: 31104
DRAWING #: **04**



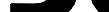
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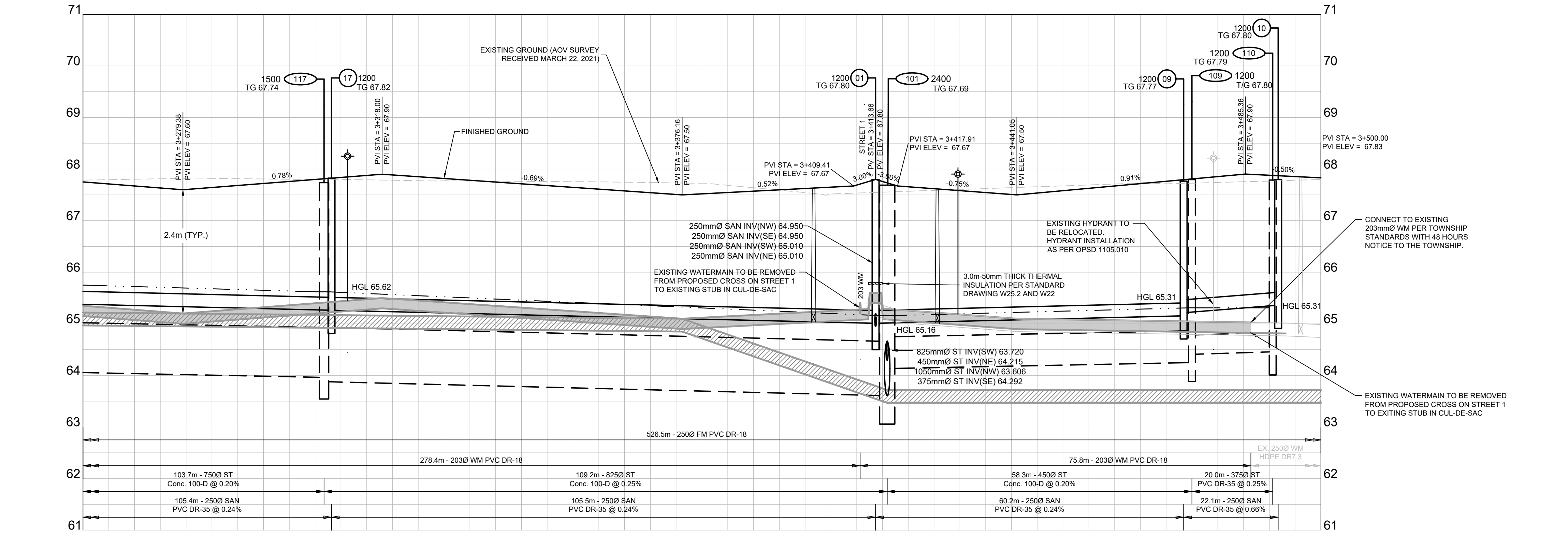
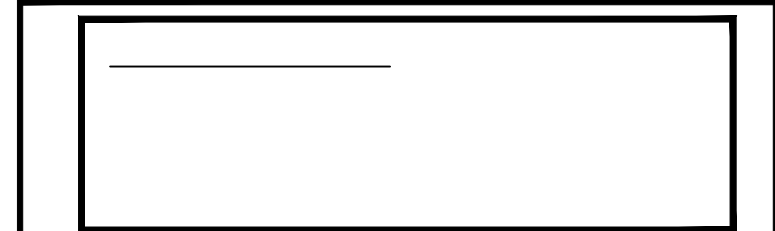


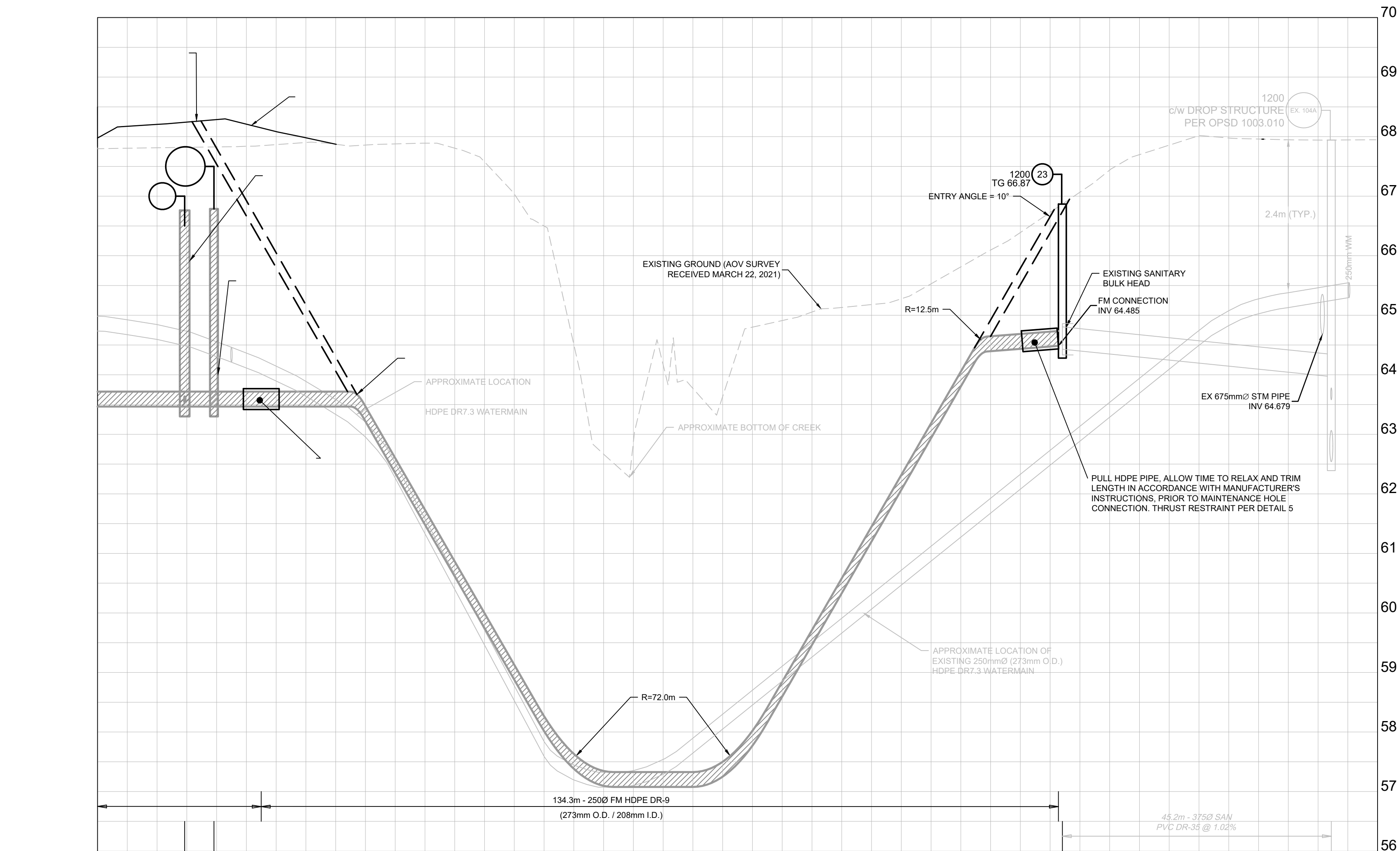
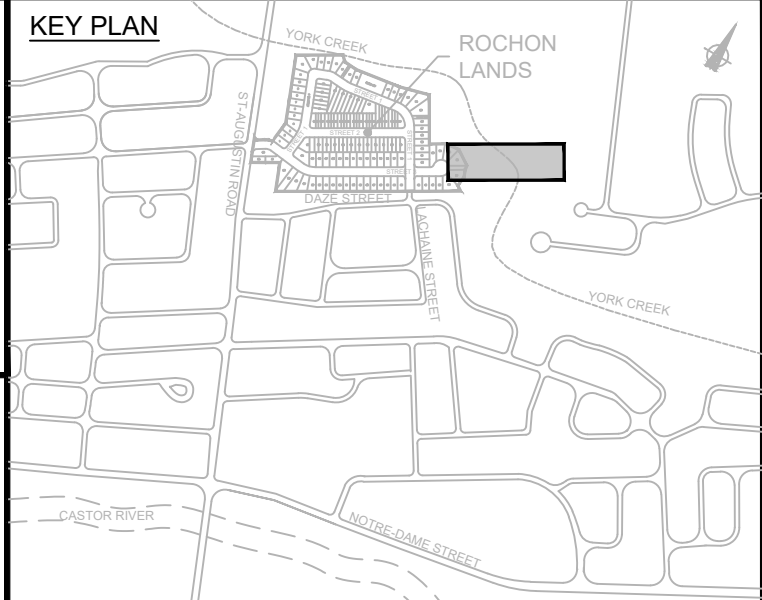
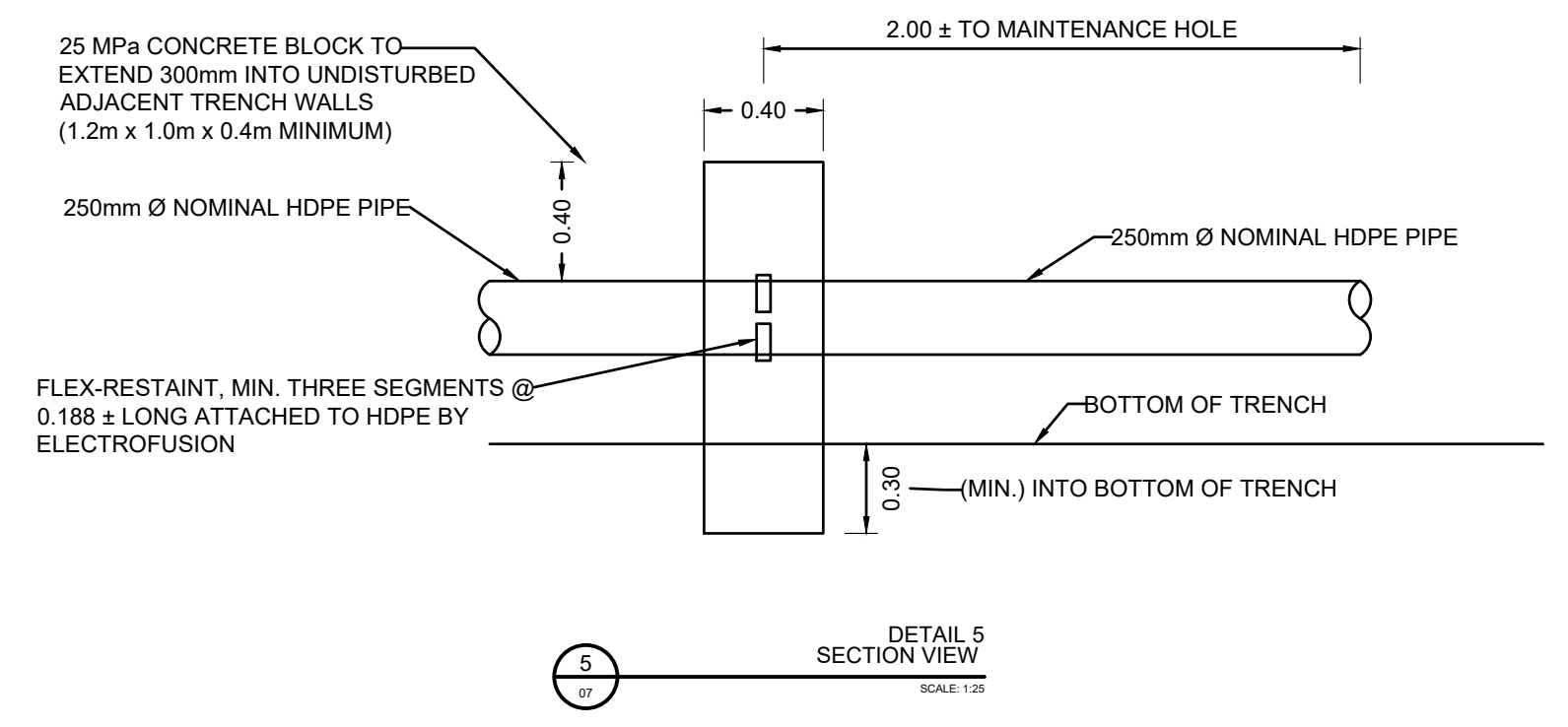
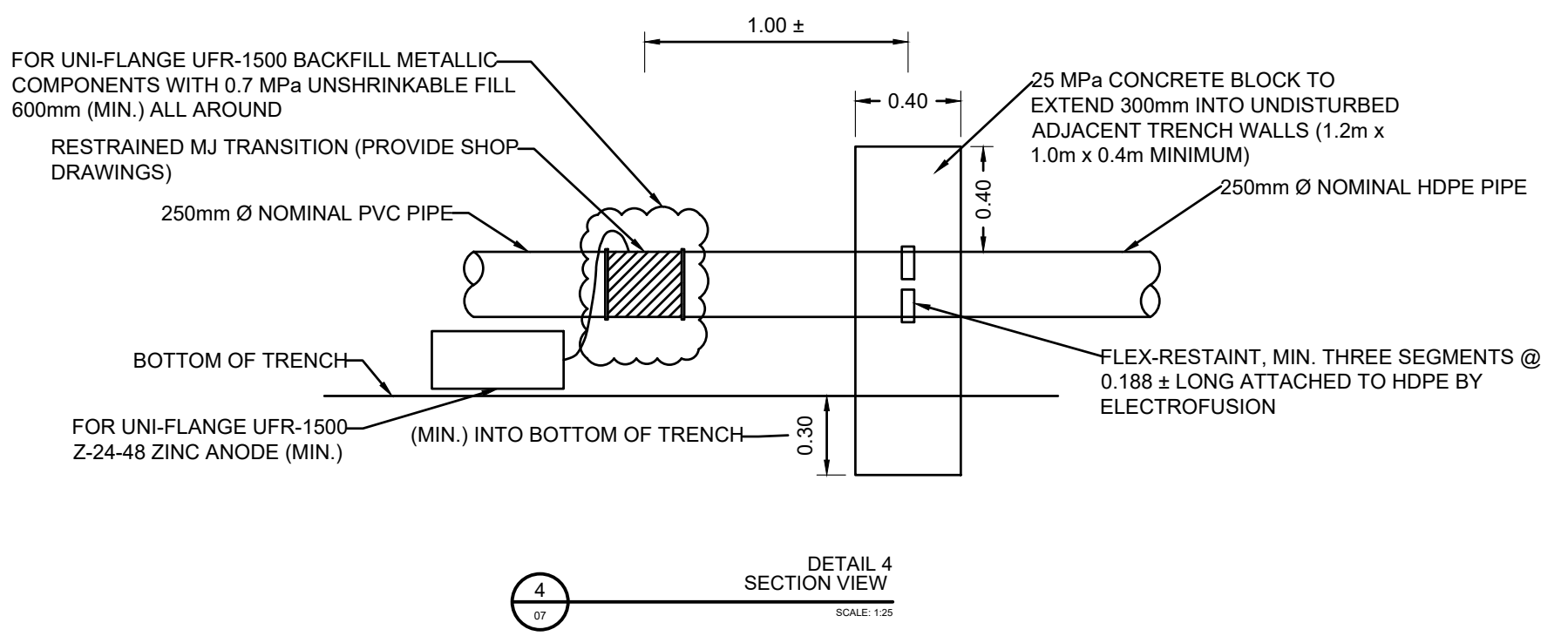
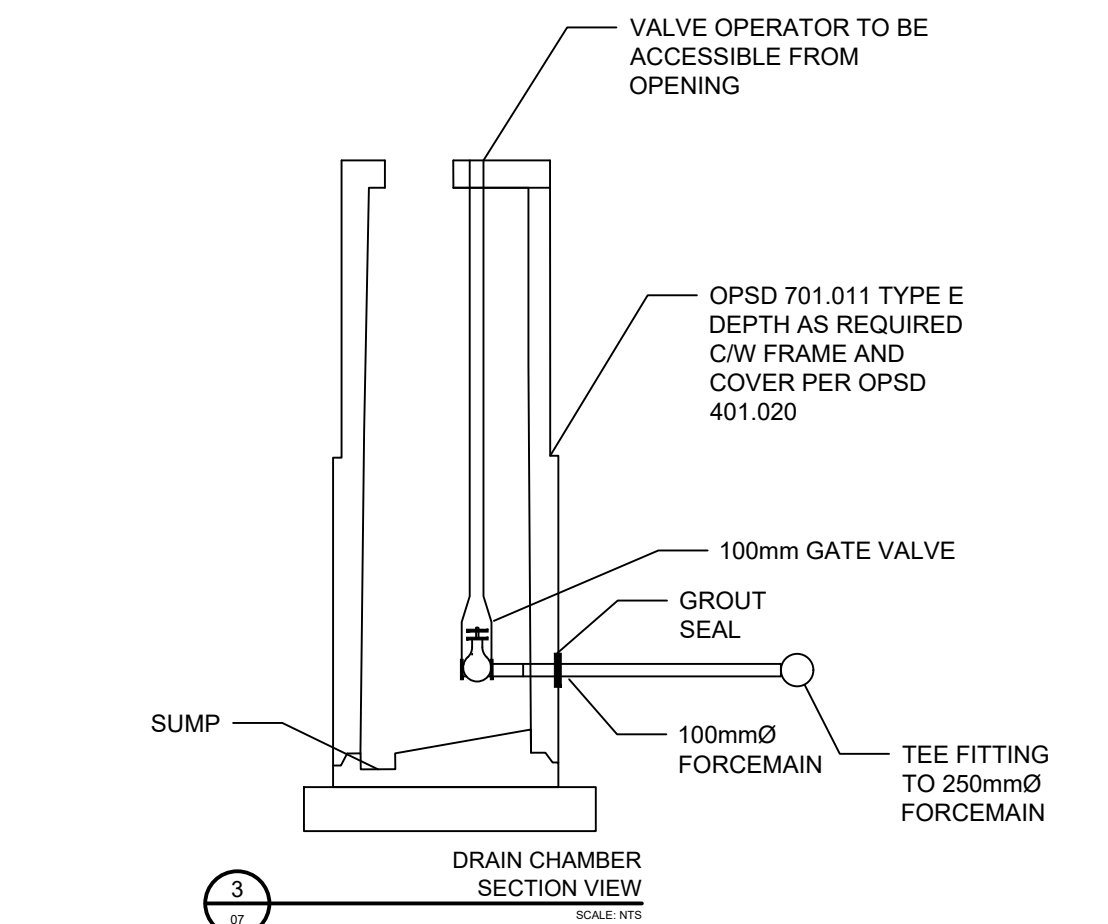
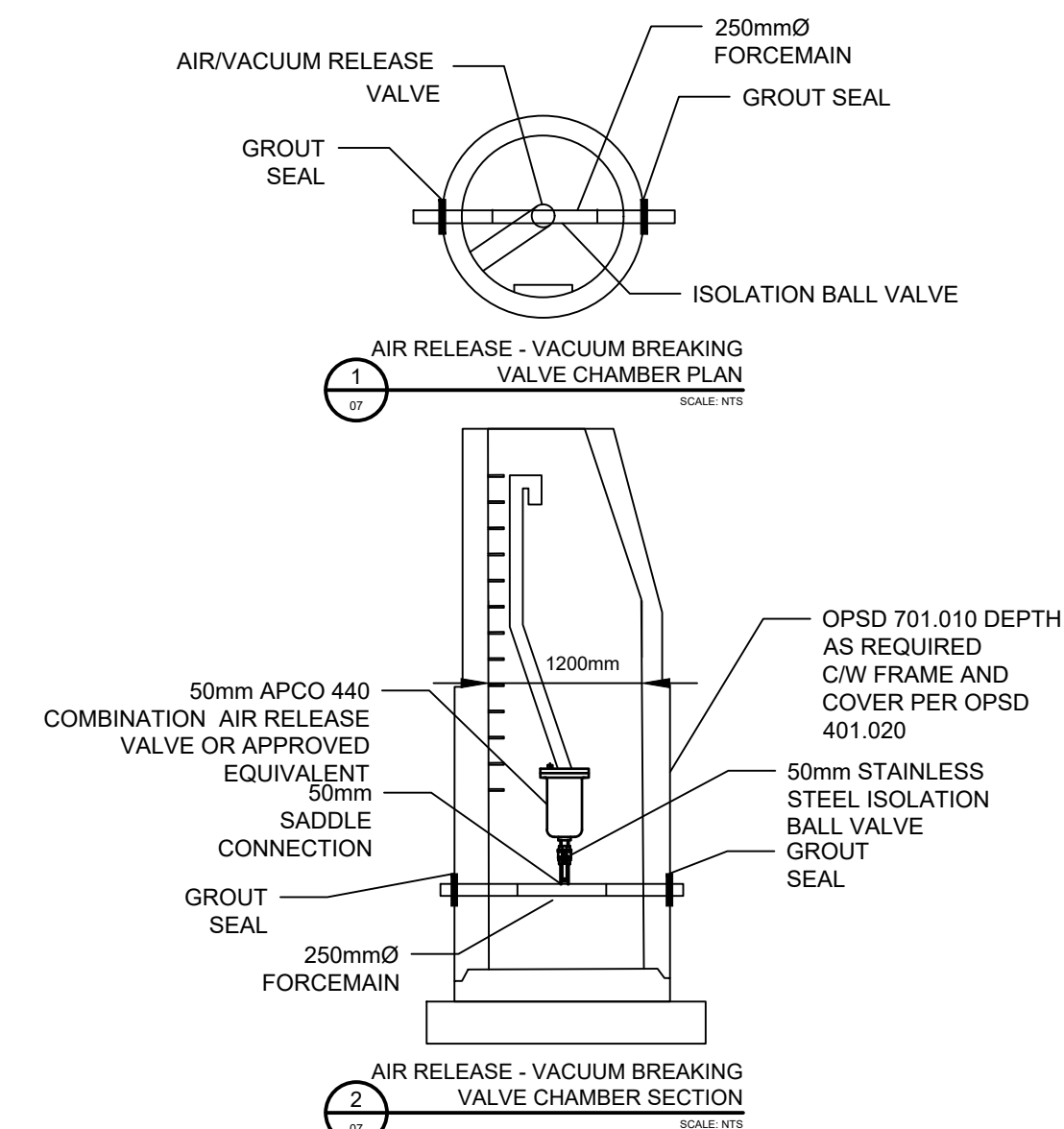
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Excavating**

J.L. Richards
ENGINEERS - ARCHITECTS - PLANNERS

[illegible]

[illegible]

LEGEND

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	EXISTING WATERMAIN, VALVE & HYDRANT
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	FIRST FOOTINGS OR SECOND FOOTINGS REQUIRED
	DRAWING NUMBER
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	EXISTING CATCH BASIN
	PROPOSED CATCH BASIN w/o ICD
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	PROPOSED TEE CATCHBASIN
	PROPOSED 3-WAY CATCHBASIN
	MANHOLE NUMBER AND SIZE (mm) CW SAFETY FLATFOOTED RIP OPSD 404 020
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0 25mm

SCALE: 1:500 H 1:50 V



CLIENT:

CONSULTANT: www.jrichards.ca

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PREPARED BY:
ANNIS, O'SULLIVAN, VOLLEBEKK LTD.
DATED: 2021-03-22, SUPPLEMENTAL 2023-01-16
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PROJECT:	
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ROCHON LANDS

EMBRUN, ONTARIO

DRAWING:

PLAN & PROFILE
CREEK CROSSING
STA. 3+500.00 TO 3+707.22

DESIGN: SP	DRAWING #: 07
DRAWN: FA	
CHECKED: AW/KF	
JLR #: 31104	

RETAIN COMPLETED FORM - DO NOT SEND TO THE MINISTRY

Part 1 - Environmental Compliance Approval Number

(Insert the Environmental Compliance Approval number authorizing the alteration of Stormwater Management Facilities)

Part 2 - Description of stormwater management facility alteration (Use attachments if required)

The description shall include:

- 1) A brief description above of the undertaking (e.g. street name(s); subdivision name; project name); and
- 2) An attachment including plan and cross-section drawing identifying at a minimum:
 - a) location(s) of the undertaking (e.g. showing street names, easements, discharge points, etc.); and
 - b) components of the alteration of the stormwater management facility

Part 3 - Verification by Licensed Engineering Practitioner (as applicable to the undertaking)

I hereby verify that I am a Licensed Engineering Practitioner who is licensed to practice in the Province of Ontario and the design of the stormwater management facility alteration:

- 1) Has been prepared by a Licensed Engineering Practitioner who is licensed to practice in the Province of Ontario;
- 2) Has been documented in a design report and any other applicable design forms;
- 3) Has been designed to collect, receive, treat, or control only stormwater, and not designed to collect, receive, treat, or control sanitary sewage;
- 4) Has been planned, designed and built to be consistent with the Ministry of the Environment, Conservation and Parks publication "Stormwater Management Planning and Design Guidance Manual, 2003", as amended;
- 5) Satisfies the design criteria set out in the Ministry's publication "Design Criteria for Sanitary Sewers, Storm Sewers and Force mains for Alterations Authorized under Environmental Compliance Approval", as amended, and have documented the reasons for this opinion;
- 6) Satisfies the requirements outlined in Appendix A of the ECA identified in Part 1 of this form, and have documented the reasons for this opinion;
- 7) Includes an outlet or an emergency overflow for the works, with the verification of the location, route, and capacity of the receiving major system to accommodate overflows; and
- 8) If adding new Manufactured Treatment Devices, has met the requirements of the conditions of the ECA identified in Part 1 of this form which authorizes the alteration.

Name (Print)	PEO Licence Number	
Signature		Date (yyyy/mm/dd)

Part 4 - Verification by Owner

I hereby verify that:

- 1) Any alteration by adding, modifying, replacing, or extending stormwater management facilities will not result in:
 - a) Adverse effects; or
 - b) A deterioration on the approved quantity of downstream stormwater management facilities which results in not being able to achieve the overall stormwater performance criteria per Appendix A of the ECA identified in Part 1 of this form.
- 2) The alteration does not establish or alter any outlets that discharge to land not owned by the Owner without the expressed written consent of the owner(s) of such private land(s) that the works will discharge to;
- 3) If privately owned stormwater works have been used in the stormwater treatment train to achieve Appendix A criteria of the ECA identified in Part 1 of this form, then the Owner has met the requirements of the conditions of the ECA identified in Part 1 of this form which authorizes the use of privately owned stormwater works;
- 4) An assessment of the proposed works to determine if the works pose a significant drinking water threat has been completed and where applicable, mitigation measures are incorporated to protect water sources in accordance with the Ministry's Standard Operating Policy for Sewage Works, as amended; and Source Protection Plan policies pertaining to the works;
- 5) The proposed works are wholly located within the municipal boundary over which the owner has jurisdiction except where there is an agreement existed between municipalities;
- 6) The owner consents to the stormwater management facility alteration;
- 7) The owner has consulted with the local Conservation Authority and obtained necessary clearance, as required;
- 8) Any works that fall under the Drainage Act has obtained approval of a petition for the works under the Drainage Act;
- 9) Any works that establish new or increase discharges to a municipal drain have obtained written approval by the Owner and a signed engineer's drainage report, in accordance with the Drainage Act; and
- 10) I am an authorized representative of the owner to complete this verification.

Name of Owner (Print)	Name of Owner Representative (Print)	
Signature		Date (yyyy/mm/dd)

Part 5 - Post Construction Verification by Owner for Inspection

I hereby verify that:

- 1) Any alterations to low impact development or end-of-pipe stormwater management facilities have been inspected before operation to ensure that the works as constructed will continue to conform to the Design Criteria and the ECA, and have documentation of the inspection results.

Name of Owner (Print)	Name of Owner Representative (Print)	
Signature		Date (yyyy/mm/dd)

Note: Parts 1 to 4 above shall be completed before construction.
Part 5 is to be completed after the inspection and testing have been undertaken.

January 12, 2024
Our File No.: 31104-000

VIA: E-MAIL

Jonathan Bourgon, B.Eng
Executive Director Infrastructure Services
Russell Township

Dear Jonathan:

**Re: Form SW2 - Record of Future Alteration Authorized for Stormwater Management
Facilities – Rochon Lands Subdivision**

Further to our virtual meeting held on January 9, 2024 between Russell Township and J.L. Richards in regards to the applicability of Appendix A of CLI-ECA 184-S701, specifically the Water Balance Performance Criteria in Table A1, it was agreed that implementing either recharge to pre-development conditions or controlling runoff from the 90th percentile storm event was not feasible due to site conditions present as per site constraints listed in Table A2. However, we wish to note that servicing of the above-noted subject lands was designed to meet MECP's latest design criteria described in their publication entitled "Design Criteria for Sanitary Sewers, Storm Sewers and Force mains for Alterations Authorized under Environmental Compliance Approval, MECP, v.1 April 22, 2022".

In addition to the site constraint issues, the CLI-ECA 184-S701 was shared at a late stage of approvals of the Rochon Lands Subdivision. A copy of the CLI ECA requirements was provided while an early-servicing agreement was in the process of being developed and the amount of securities being estimated.

Based on the above, it was agreed during the meeting that the conventional Stormwater Management solutions (wet pond) designed for the site are to remain for this development application. As discussed during our virtual meeting noted above, the Township will contact the Manager, Municipal Water and Wastewater at the MECP to confirm that an exemption of the Rochon Lands from Appendix A will be provided to the Township.

Noted for future development are lands which expanded into the village of Embrun's Official Plan to the north of the Rochon Lands Subdivision, owned by the same developer, which are proposed to implement water balance performance measures and fully adhere to the criteria in Appendix A of ECA 184-S701.

January 12, 2024
Our File No.: 31104-000

-2-

J.L.Richards
ENGINEERS · ARCHITECTS · PLANNERS

Jonathan Bourgon, B.Eng, Russell Township

Best Regards,

J.L. RICHARDS & ASSOCIATES LIMITED

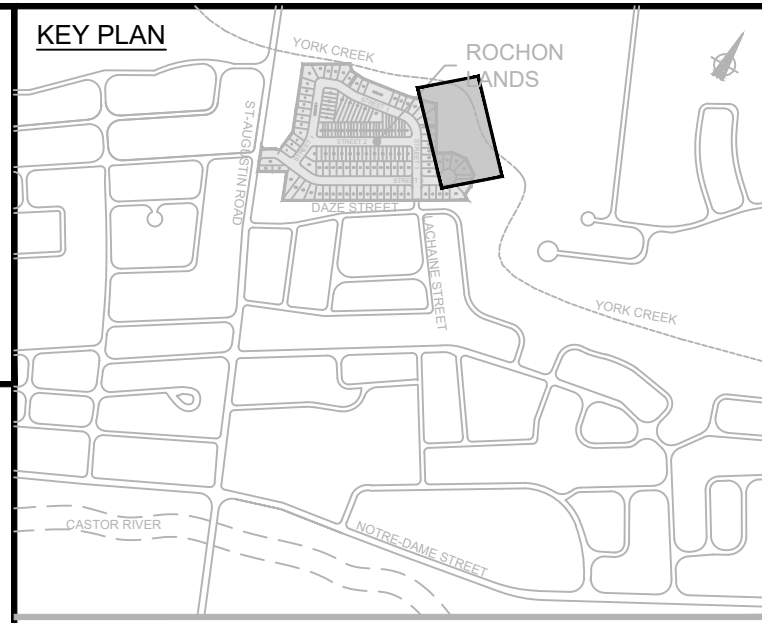
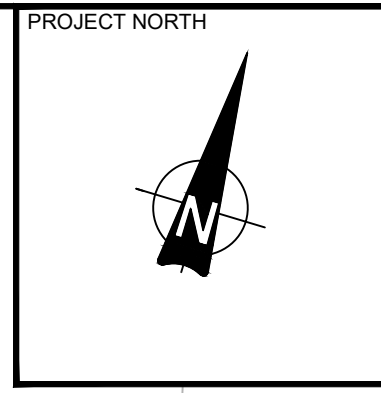
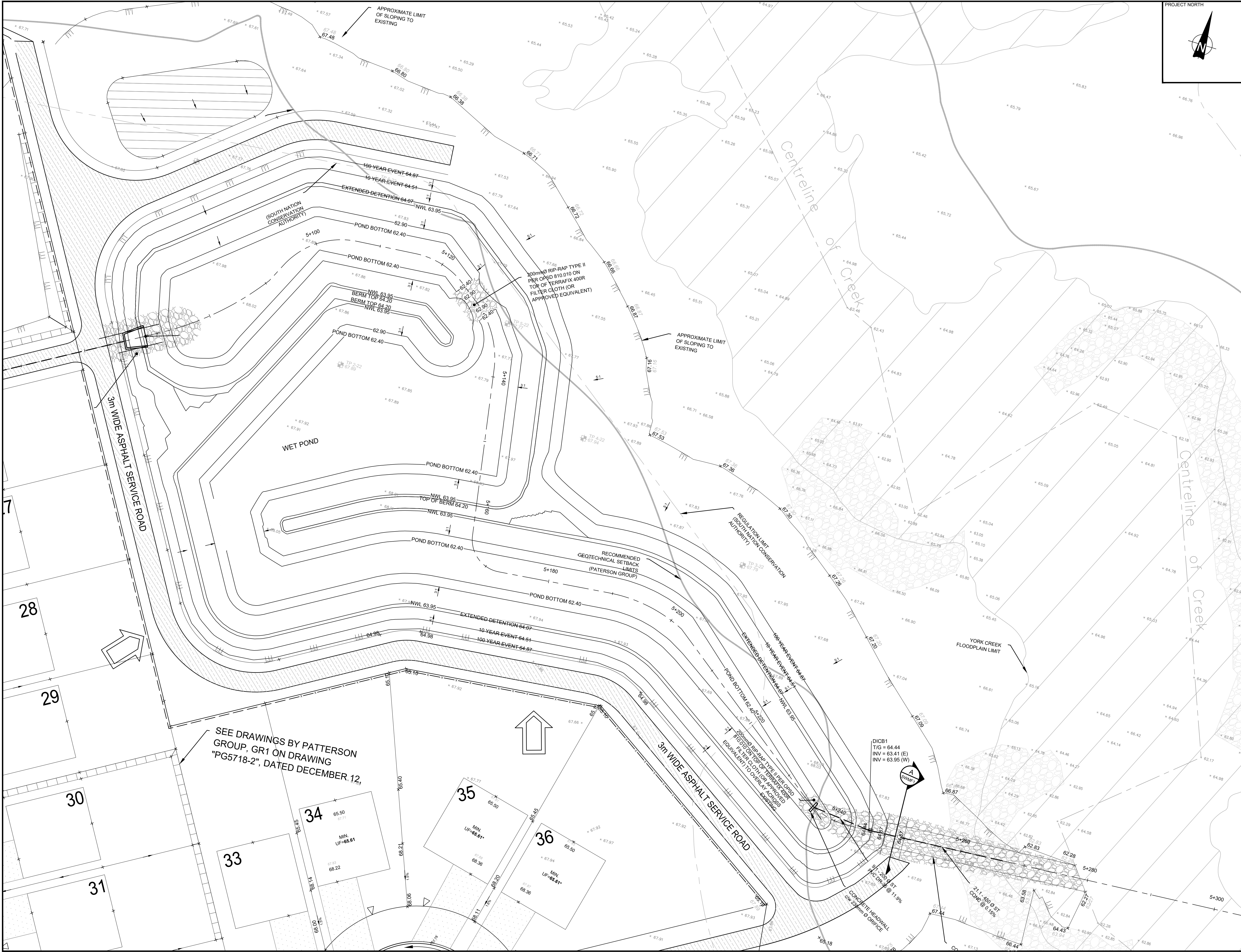
Prepared by:

Reviewed by:

Steve Picken, C.Tech.
Civil Technician

Bobby Pettigrew, P.Eng.
Associate, Senior Water Resources Engineer

SP:sp



LEGEND	
	CONTOUR
	PROPOSED ELEVATION
	ORIGINAL GROUND ELEVATION INTERPOLATED FROM SURVEY
	EXISTING ELEVATION FROM SURVEY COMPLETED BY AOV, DATED MARCH 22, 2021
	PROPOSED CL ROAD HIGH/LOW POINT
	SURFACE SLOPE
	MAJOR EMERGENCY OVERLAND FLOW DIRECTION (1:100 YRS)
	UNDERSIDE OF FOOTING ELEVATION
	*FROST FOOTINGS OR STEPPED FOOTINGS REQUIRED
	SWALE / TOE OF SLOPE
	DITCH CENTERLINE
	3:1 TERRACING
	YORK CREEK FLOODPLAIN LIMIT
	FULL DEPTH ROAD WIDENING/REINSTATEMENT
	LIMIT OF ASPHALT REMOVAL AND REINSTATEMENT

* CONCEPTUAL BUILDING DESIGN ELEVATIONS, LOCATIONS, FOOTPRINTS. ALL APPLICABLE BUILDING AND ENVIRONMENTAL CODES AND REQUIREMENTS TO BE FOLLOWED.

No.	ISSUE / REVISION	DATE
02	RE-ISSUED FOR AGENCY REVIEW SECOND ENGINEERING SUBMISSION	21/12/23
01	ISSUED FOR AGENCY REVIEW FIRST ENGINEERING SUBMISSION	12/09/23

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VERIFY SHEET SIZE AND SCALES. BAR TO THE RIGHT IS 25mm IF THIS IS A FULL SIZE DRAWING.



SCALE: 1:250

CLIENT:



CONSULTANT: www.jrichards.ca



TOPOGRAPHIC SURVEY
PREPARED BY:
ANNIS, O'SULLIVAN, VOLLEBEKK LTD.
DATED: 2021-03-22, SUPPLEMENTAL 2023-01-16
HORIZONTAL DATUM: UTM ZONE-18, NAD 83 (CSRS)
VERTICAL DATUM: CGVD1928:1978



PROJECT:

ROCHON LANDS

EMBRUN, ONTARIO

DRAWING:

STORMWATER MANAGEMENT FACILITY

DESIGN: SP

DRAWN: FA

CHECKED: BP/KF

JLR #: 31104

DRAWING #:

SWMF1

SEE DRAWINGS BY PATTERSON GROUP, GR1 ON DRAWING "PG5718-2", DATED DECEMBER 12,

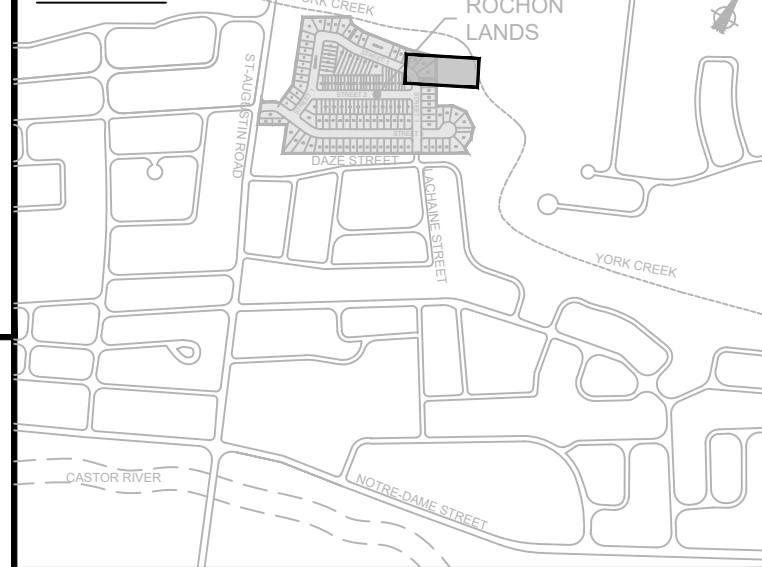
DICB1
TIG = 64.44
INV = 63.41 (E)
INV = 63.95 (W)

PLOT DATE: December 21, 2023 3:58:11 PM

STORMWATER MANAGEMENT FACILITY

PROJECT NORTH

KEY PLAN



LEGEND

- 91.00 CONTOUR
- 92.52 PROPOSED ELEVATION
- 92.52 ORIGINAL GROUND ELEVATION INTERPOLATED FROM SURVEY
- 0.00 EXISTING ELEVATION FROM SURVEY COMPLETED BY AOV, DATED MARCH 22, 2021
- 1.0% SURFACE SLOPE
- PROPOSED CL ROAD HIGH/LOW POINT
- MAJOR/EMERGENCY OVERLAND FLOW DIRECTION (1:100 YRS)
- UNDERGRADE OF FOOTING ELEVATION
- FOOTINGS REQUIRED
- SWALE / TOE OF SLOPE
- DITCH CENTERLINE
- 3:1 TERRACING
- YORK CREEK FLOODPLAIN LIMIT
- FULL DEPTH ROAD WIDENING/REINSTATEMENT
- LIMIT OF ASPHALT REMOVAL AND REINSTATEMENT

* CONCEPTUAL BUILDING DESIGN ELEVATIONS/LOCATIONS/FOOTPRINTS. ALL APPLICABLE BUILDING AND ENVIRONMENTAL CODES AND REQUIREMENTS TO BE FOLLOWED.

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VERIFY SHEET SIZE AND SCALES. BAR TO THE RIGHT IS 25mm IF THIS IS A FULL SIZE DRAWING.

SCALE: 1:250 H, 1:50 V

0 5 10 15 20m

CLIENT:

Robert Excavating

CONSULTANT: www.jrichards.ca

J.L. Richards
ENGINEERS - ARCHITECTS - PLANNERS

TOPOGRAPHIC SURVEY
PREPARED BY:
ANNIS, O'SULLIVAN, VOLLEBEKK LTD.
DATED: 2021-03-22, SUPPLEMENTAL 2023-01-16
HORIZONTAL DATUM: UTM ZONE 18, NAD 83 (CSRS)
VERTICAL DATUM: CGVD1928/1978



PROJECT:

ROCHON LANDS

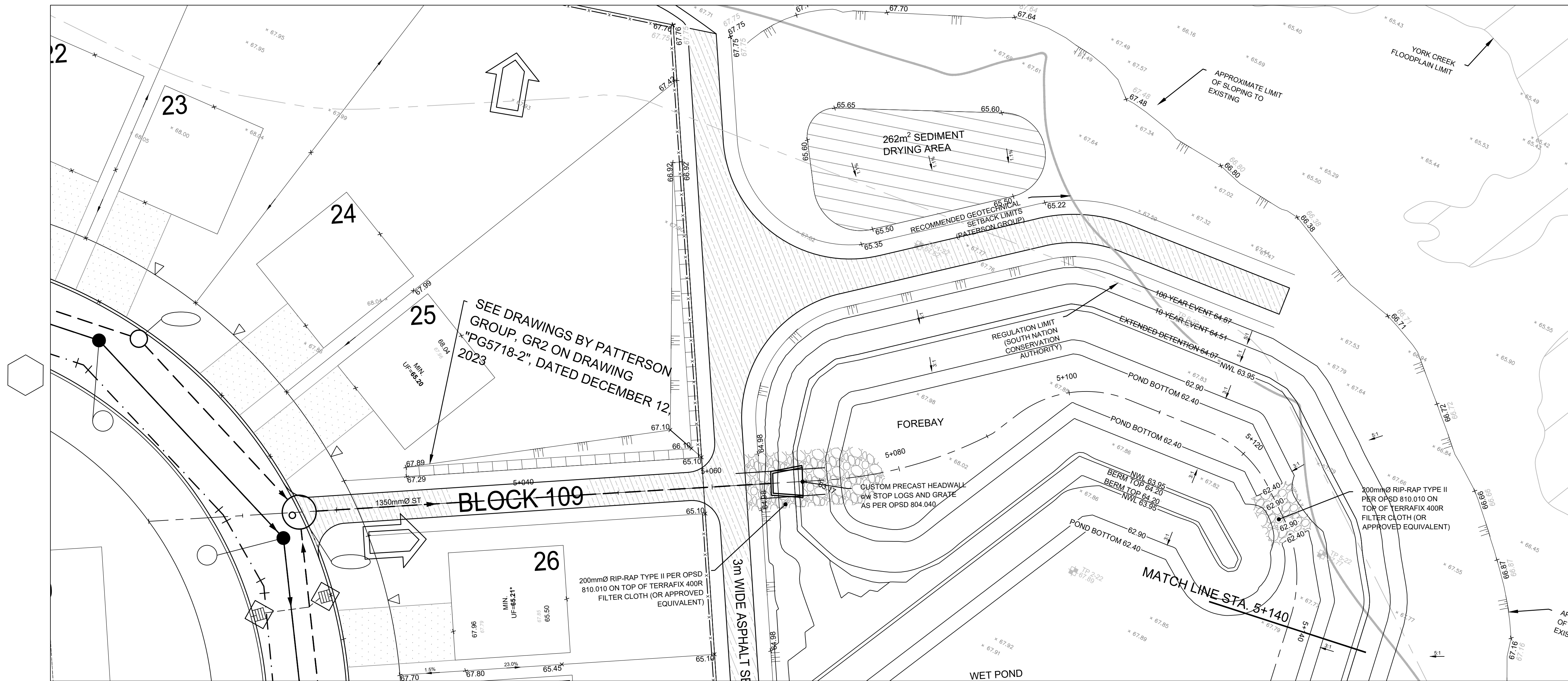
EMBRUN, ONTARIO

DRAWING:

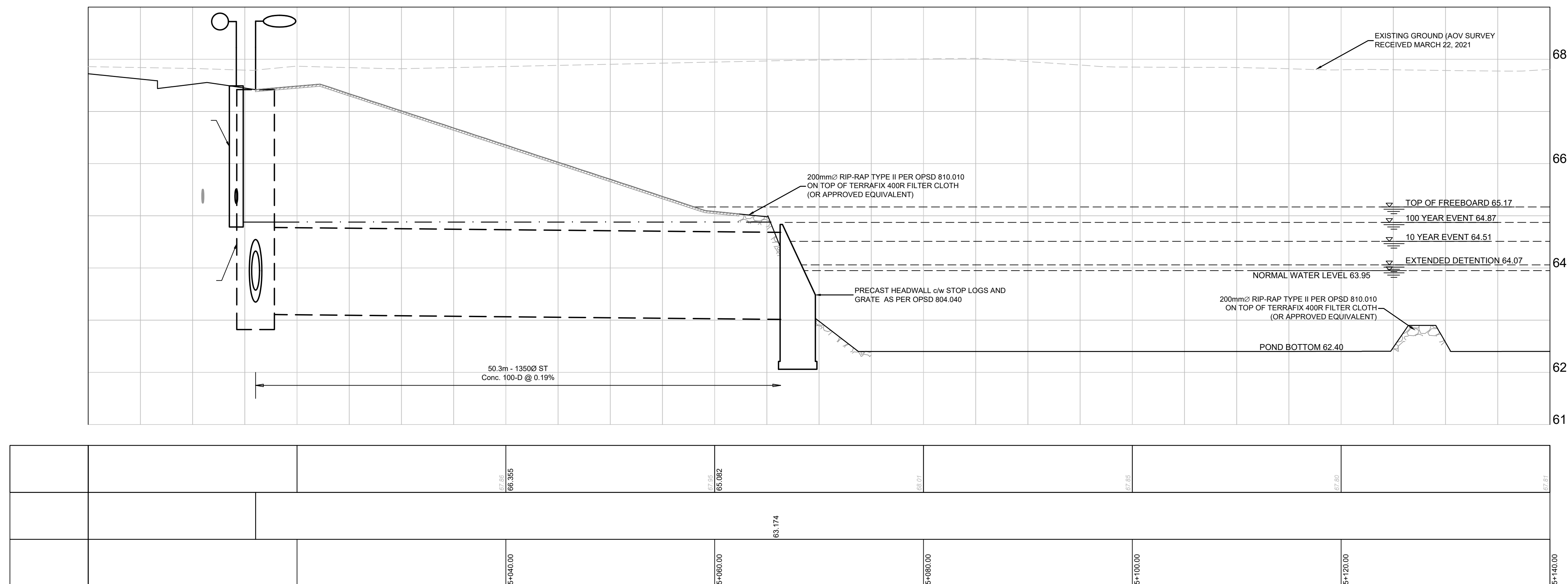
PLAN & PROFILE
STORMWATER MANAGEMENT
FACILITY
STA. 5+000 TO 5+150

DESIGN: SP
DRAWN: FA
CHECKED: BP/KF
JLR #: 31104
DRAWING #: **SWMF2**

PLOT DATE: December 21, 2023 3:59:35 PM



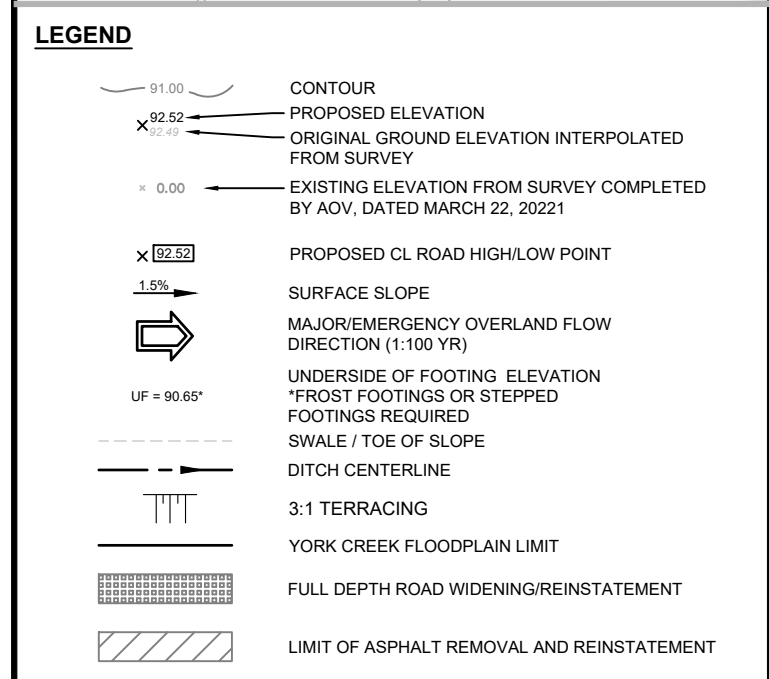
STORMWATER MANAGEMENT FACILITY SWMF3



PROJECT NORTH

KEY PLAN

The key plan map shows the project location within the Rochon Lands. The project is highlighted by a black rectangle. Surrounding features include York Creek to the north and east, and the Chester River to the south. Roads shown include Yorkville Road E, Yorkville Road W, and Netherdale Street. A north arrow is located in the top right corner of the map.



02	RE-ISSUED FOR AGENCY REVIEW SECOND ENGINEERING SUBMISSION	21/12/23
01	ISSUED FOR AGENCY REVIEW FIRST ENGINEERING SUBMISSION	12/09/23
No.	ISSUE / REVISION	DD/MM/YY

pl

CONSULTANT:	usay@richards.co
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TOPOGRAPHIC SURVEY
PREPARED BY:
ANNIS, O'SULLIVAN, VOLLEBEKK LTD.
DATED: 2021-03-22, SUPPLEMENTAL 2023-01-16
HORIZONTAL DATUM: UTM ZONE 18, NAD 83 (CSRS)
VERTICAL DATUM: CGVD1928:1978

PROJECT:	
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FASHIONLANDS

ROCHON LANDS

EMBRUN, ONTARIO

DRAWING:

Drawings: _____

PLAN 3 PROFILE

PLAN & PROFILE

STORMWATER MANAGEMENT

FACILITY

STA. 5+150 TO 5+317.31

DESIGN: SP	
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DRAWN: FA	DRAWING #:
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CHECKED: BP/KF	SYMM52
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JLR #:	31104	SVVMF3
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51104	
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PLOT DATE: December 21, 2023 4:00:00 PM

