



[www.russell.ca](http://www.russell.ca)



# 2025 New Resident Guide



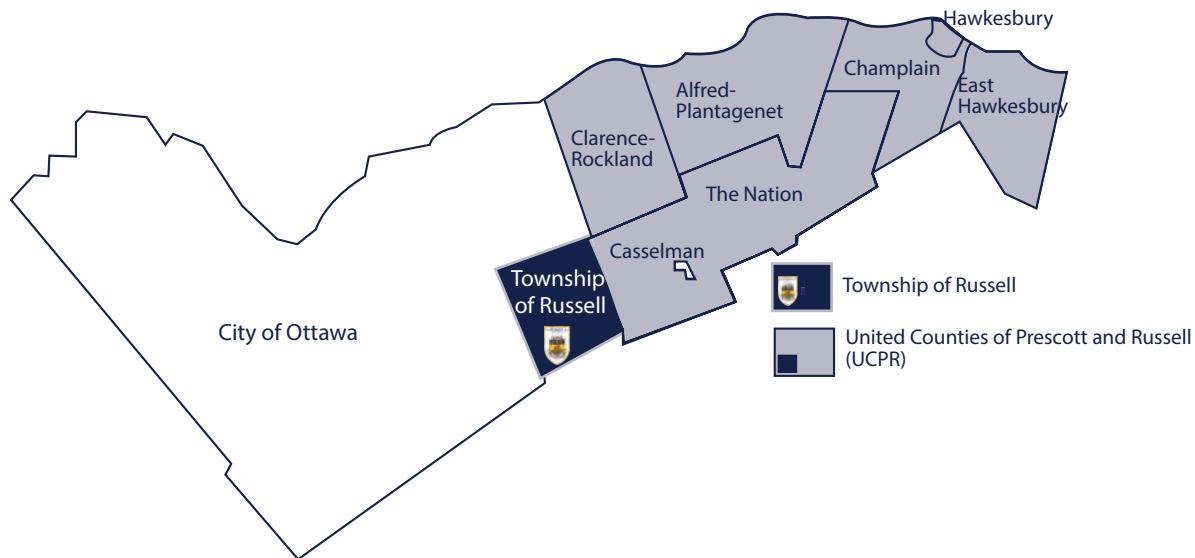
Welcome to



Municipalité de  
**RUSSELL**  
Township

# Introduction

Welcome to the Township of Russell! The Township serves a vibrant, caring, and bilingual population of over 19,000 individuals in a large rural setting. The Township includes the village of Embrun, village of Russell, part of the village of Limoges, and part of the village of Marionville.



## We Have a Two-Tiered Government

Unlike major cities, our region is governed by two levels government. The upper tier (regional) level is the United Counties of Prescott and Russell, and second tier is the Township of Russell. Although we have similar names, we are responsible for different services.

### United Counties of Prescott and Russell

The United Counties of Prescott and Russell (UCPR) is the upper tier (regional) level of government overseeing eight townships, municipalities, and cities including the Township of Russell, as shown in the map above.



UCPR responsibilities include:

- paramedic services
- maintenance of major roads (County roads)
- social services (social assistance, housing)
- private home daycare licencing
- Larose Forest

Visit their website at [www.en.prescott-russell.on.ca](http://www.en.prescott-russell.on.ca).

### Township of Russell

The Township of Russell is a local level of government within the UCPR. The Township includes the village of Embrun, village of Russell, part of the village of Limoges, and part of the village of Marionville.

Township of Russell responsibilities include:

- garbage and recycling
- animal control
- public safety and enforcement
- maintenance of local roads
- building and construction permits



Visit our website at [www.russell.ca](http://www.russell.ca).

# Council and Committees

## Council Meetings

Council meetings are held at Town Hall at 6:00 p.m., unless otherwise noted in the Events Calendar at [www.russell.ca/calendar](http://www.russell.ca/calendar). Regular Council meetings are broadcasted live on the YouTube Page. You can stream meetings from the comfort of your home. For more information about Council, visit [www.russell.ca/council](http://www.russell.ca/council).

## Your 2022-2026 Council Members

- Mayor Mike Tarnowski
- Councillor Charles Armstrong
- Councillor Lisa Deacon
- Councillor Marc Lalonde
- Councillor Jamie Laurin

## Advisory Committee Meetings

The Township of Russell has advisory committees that give feedback to Council. Attend a meeting to stay informed or get involved on what matters most to you. For information on the advisory committees, visit [www.russell.ca/committees](http://www.russell.ca/committees).

### Browse our Events Calendar!

Public meetings, events, and more are posted at [www.russell.ca/calendar](http://www.russell.ca/calendar).



# Get Involved

To stay informed and be engaged with your community, you can:

- Visit the Township website at [www.russell.ca](http://www.russell.ca);
- Follow us on Facebook, X, Instagram, and YouTube @MunRussellTwp;
- Read the printed Township Newsletter;
- Subscribe to email alerts at [www.russell.ca/subscribe](http://www.russell.ca/subscribe);
- Attend a Council or Advisory Committee Meeting;
- Attend a public consultation;
- Participate in surveys.

### Follow us!

@MunRussellTwp



## Community Groups and Associations

Get involved by joining a local group or association! There are over 100 different associations, community groups, and charities in the area. Find a list of Community Groups and Associations at [www.russell.ca/associations](http://www.russell.ca/associations).

## Shop Local

The Township has many businesses. Visit the Business Directory at [www.russell.ca/directory](http://www.russell.ca/directory).



Subscribe to our email notices at [www.russell.ca/subscribe](http://www.russell.ca/subscribe)



# New Resident Checklist

Visit us  
at Town Hall  
Monday to Friday  
from 8:30 a.m. to  
4:30 p.m.



## Property Taxes and Utilities

- When you move or purchase a property, contact [taxes@russell.ca](mailto:taxes@russell.ca) with your new mailing address (including your post office box number).
- Register for automatic payments (pre-authorized payments) and e-Billing at [www.russell.ca/pap](http://www.russell.ca/pap).
- For more information, visit [www.russell.ca/taxes](http://www.russell.ca/taxes) or [www.russell.ca/utilitybilling](http://www.russell.ca/utilitybilling).



## Garbage and Recycling

- Garbage is collected weekly. Each household is allowed one free garbage bag per collection. Always put your garbage at the curb before 7:00 a.m. Garbage bags must weigh less than 50 lbs each (including the weight of the bin).
- Find your collection day at [www.russell.ca/maps](http://www.russell.ca/maps).
- Each extra garbage bag must have a visible garbage tag. You can buy them at Town Hall, Embrun Convenience, Russell Pronto, Russell PharmaChoice, and the Embrun and Russell libraries.
- Recycling is collected weekly, alternating between grey bin and blue bin materials. Visit [www.russell.ca/recycling](http://www.russell.ca/recycling) for a list of recyclable items. Items must be placed loosely in the bin, and not in a bag (clear, blue, or other).
- To receive recycling bins as a new resident, contact us at [infrastructure@russell.ca](mailto:infrastructure@russell.ca) or 613-443-1747. Once we receive your request, we will coordinate with Waste Management to have the bins delivered directly to your residence.
- Organics collection will start in April 2025 (also known as compost or green bin).
- For a printable Collection Calendar, visit [www.russell.ca/waste](http://www.russell.ca/waste). Collection dates can also be found on our Events Calendar at [www.russell.ca/calendar](http://www.russell.ca/calendar). Want email reminders for upcoming special collections? Sign up at [www.russell.ca/subscribe](http://www.russell.ca/subscribe)!



## Get Township News

Get the latest Township news, emergency alerts, fire and winter parking bans, and upcoming meeting and events by email. Sign-up for our email alerts at [www.russell.ca/subscribe](http://www.russell.ca/subscribe). You can also follow us on social media @MunRussellTwp.

Follow us!  
@MunRussellTwp



## Dog Tags

- Dogs must be registered with a Township dog tag.
- If you are a homeowner, the renewal fee will be added to your interim property tax bill each March.
- If you are a renter or non-homeowner, a reminder will be sent to you each January.
- It is the responsibility of the owner to notify the Township of any changes or that the dog is no longer part of the household.
- Purchase your dog tag online at [www.russell.ca/dogs](http://www.russell.ca/dogs), or in person at Town Hall.
- Dog tags are required at the Dog Park at 550 Notre Dame Street, Russell.

# Your Finances and Payments

---

## Property Tax Bills

There are two tax bills per year. An interim tax bill is sent in March and is due in two installments: March and May. The final tax bill is sent in September and is due in two installments: September and November. Learn more at [www.russell.ca/taxes](http://www.russell.ca/taxes). Questions? Email [taxes@russell.ca](mailto:taxes@russell.ca) or call 613-443-3066.

## Utility Bills

There are four utility bills per year. These payments are due in January, April, July, and October. Learn more at [www.russell.ca/utilitybilling](http://www.russell.ca/utilitybilling). Questions about your bill? Contact our Finance Department at [revenues@russell.ca](mailto:revenues@russell.ca) or call 613-443-3066.

### Virtual Russell

Sign up for Virtual Russell to view your property tax and/or utility accounts online, and more!

[www.russell.ca/virtualrussell](http://www.russell.ca/virtualrussell)

## e-Billing Service

Popular Option

Go paperless! Sign up for e-Billing and get your taxes, and/or utility invoices by email. You choose how to pay. Register online [www.russell.ca/pap](http://www.russell.ca/pap), or by completing the registration form in this guide and returning it with a signed void cheque to [taxes@russell.ca](mailto:taxes@russell.ca).

## Payment Options

### Pre-Authorized Payments

Popular Option

Avoid the task of remembering due dates. Have your bills paid automatically on the due date, or in equal monthly payments—the choice is yours! Register online at [www.russell.ca/pap](http://www.russell.ca/pap), or by completing the registration form in this guide and returning it with a signed void cheque to [taxes@russell.ca](mailto:taxes@russell.ca).

### Online Banking

Learn how to pay your property tax or water and/or utility bill using online banking at [www.russell.ca/taxes](http://www.russell.ca/taxes). Please be aware that it takes 2 to 3 business days before we receive your payment from your banking institution.

### In Person

We accept cash, cheque, or Interac Direct Payment at Town Hall. You can also make payments at most financial institutions. We do not accept credit cards.

### Did You Know?

The Township keeps less than half of your total property tax payment. The remaining tax dollars go to the United Counties of Prescott-Russell (our regional government), and the local school board of your choice. The Township collects tax dollars on behalf of these organizations.

Learn about changing your school support at [www.mpac.ca/SchoolSupport](http://www.mpac.ca/SchoolSupport)

# By-Laws to Know



## Animals

- Dogs must be registered and always wear their Township tags. For more information, visit [www.russell.ca/dogs](http://www.russell.ca/dogs).
- Households within village limits are allowed two dogs.
- Households outside village limits are allowed three dogs.
- Pets are not allowed near play structures, Russell Centennial pool, or splash pad.
- Lost dogs or wild animals in distress can be reported to our Public Safety and Enforcement Department.
- Dogs must always be on a leash, except at our off-leash Dog Park.



## Fences

- Maximum height of a fence on a side or rear yard is 2.1 metres.
- Maximum height of a fence on a front yard is 0.9 metre.
- A fence cannot be within 1.5 metres of a fire hydrant.
- Fences cannot be on an easement.
- A permit is not required for a fence, but must follow the Fence By-law.
- Call us for more guidelines before starting your project.
- Visit [www.russell.ca/fence](http://www.russell.ca/fence) for more information.



## Parking

- Where there are no signs, parking is permitted for 3 hours.
- Do not park on the landscaped portion of the road allowance.
- Do not block or park within 1.5 metres of another driveway or 9 metres of an intersection.
- From November 1 to April 1, street parking restrictions are alert-based.
- An alert will be issued when 5 cm or more of snow or freezing rain is in the forecast and will be sent out by 2:00 p.m. restricting on-street parking from 1:00 a.m. to 7:00 a.m.
- To be notified, please register for parking ban alerts at [www.russell.ca/subscribe](http://www.russell.ca/subscribe).
- Learn more at [www.russell.ca/parking](http://www.russell.ca/parking).



## Fires

- A permit is required for an open-air fire.
- Campfires do not require a permit. Only dry wood can be burned. The campfire must be 4.5 metres away from property lines and not in a front yard.
- Your campfire must be less than 0.5 cubic metres and supervised by an adult.
- Before lighting a fire, visit [www.russell.ca/fireban](http://www.russell.ca/fireban). If a ban is in effect, no fires are allowed, even with a permit. Sign up for fire ban alerts at [www.russell.ca/subscribe](http://www.russell.ca/subscribe).
- Learn more at [www.russell.ca/fire](http://www.russell.ca/fire).



## Noise

- General noise regulations are from 11:00 p.m. to 7:00 a.m. seven days a week.
- Some activities are prohibited at all times, or during specific hours.
- Fireworks are only allowed on certain days.
- Learn more at [www.russell.ca/fireworks](http://www.russell.ca/fireworks).

## Who to call?

To report a By-Law issue, contact Public Safety and Enforcement at 613-443-3066 or [bylaws.reglements@russell.ca](mailto:bylaws.reglements@russell.ca). After-hours, call 613-443-3066, extension 8.

# Looking to Build or Renovate?

---

## Apply for a Building Permit

Many home improvement projects need permits. For building or construction permits, please contact [inspections@russell.ca](mailto:inspections@russell.ca) or 613-443-3066. Below are some common projects that may require a building permit:

- Additions, renovations, demolitions
- Garages, sheds, barns
- Prefabricated structures
- New buildings
- Decks
- Wood stoves

Most building permit applications for new construction and renovation are subject to the provisions of the Zoning By-law, and/or further applications with the Planning Department. Please contact the Planning Department at [planning@russell.ca](mailto:planning@russell.ca) to learn more.

## Pools, Saunas, and Hot Tubs

For the application form and permit requirements, visit [www.russell.ca/poolpermit](http://www.russell.ca/poolpermit). Contact the Public Safety and Enforcement Department at [bylaws.reglements@russell.ca](mailto:bylaws.reglements@russell.ca) or 613-443-3066 for more information.

## Fences

You do not need a permit to build a fence on your property, but you need to follow the Fence By-Law. Before building a fence, please contact our Public Safety and Enforcement Department by email at [bylaws.reglements@russell.ca](mailto:bylaws.reglements@russell.ca) or call 613-443-3066.

# Start or Grow Your Business

---

The Township of Russell is the perfect place to start or expand your business. Embrun, Limoges, Marionville, and Russell are attractive communities to live, work and own a business in. We offer a relaxed lifestyle, a lower cost of living, small-town charm, historic downtowns, excellent schools, and a skilled workforce.

Thanks to our growing population, we have the perfect environment for commercial, industrial and retail sector businesses on competitively priced land.

To learn more about one of the topics below, contact our Economic Development Department or visit [www.russell.ca](http://www.russell.ca).

- Business grants
- Community profile and demographics
- Shop local initiatives
- Market demand studies
- Available land and buildings (including the 417 Industrial Park)

### Visit our website!

Find the application form, permit process, fees, and a checklist of documents needed to start your project.

[www.russell.ca/building](http://www.russell.ca/building)





# Recreation and Culture

To reach the Parks and Recreation Department, contact [recreation.loisirs@russell.ca](mailto:recreation.loisirs@russell.ca).



## Activities and Programs

The Township of Russell offers many activities and programs throughout the year for kids, seniors, and the whole family. Programs often include yoga, fitness, art classes, cooking, baking, and many more!

Find our programs and register online at [www.russell.ca/programs](http://www.russell.ca/programs).



## Arenas and Skating

### Indoor Arenas

- Palais des Sports (Embrun Arena) at 6 Blais Street, Embrun
- Frank Kinnaird (Russell Arena) at 1084 Concession Street, Russell

### Outdoor Rinks

- 1084 Concession Street, Russell
- 6 Blais Street, Embrun
- 210 Marion Street, Marionville



## Boat Launch

The boat launch along the Castor River in Embrun is available to all boaters between May and October. Opening and closing dates are published on our website and social media pages. Visit the facility at 1392 Notre-Dame Street, Embrun.



## Bowling Hall

Come Rock'N'Bowl with us! With great music and black lights, our 5-pin bowling alley is a fun and affordable way to spend the evening with family and friends. There is a children's league, adult leagues, canteen, birthday parties, and even a liquor license. The bowling hall is located below the Camille Piché Community Centre at 8 Blais Street, Embrun. Visit [www.russell.ca/bowling](http://www.russell.ca/bowling) for more info on pricing and schedule.



## Dog Park

The Township of Russell maintains a beautiful 2.2-acre dog park where dogs can roam freely. Located at 550 Notre Dame Street, Russell. Open daily year round from 5:00 a.m. to 11:00 p.m., unless otherwise posted. Find the dog park rules and more at [www.russell.ca/dogpark](http://www.russell.ca/dogpark).





## Parks

The Township of Russell offers many different features in its parks and trails. There is something outdoors for everyone to enjoy. There are over 25 parks in the Township. Visit a park near you! A list of parks and features are available at [www.russell.ca/parks](http://www.russell.ca/parks).



## Public Pool and Swimming

The Russell Centennial Pool is an outdoor pool located at 288 Castor Street, Russell. It is open from the end of June until the end of August. We are proud to offer public swimming and summer swimming lessons. It is also home to the Barracudas Competitive Swim Team. Check out the public swim or an Aqua-Fit class! Learn more at [www.russell.ca/pool](http://www.russell.ca/pool).



## Recreational Trail

The year-round 10 km recreational trail is ideal for hiking, cycling, jogging, rollerblading or walking. This recreational trail was once the main railway between Ottawa and New York. The Township purchased the trail in 1979 and converted it into this multi-use recreational trail.



## Recreation Complex

A new Recreation Complex is in the works! It will serve as the community hub for recreation and culture for our growing community and surrounding areas. The location of this complex will be between Embrun and Russell on the land adjacent to the Sports Dome. Visit [www.russell.ca/recreationcomplex](http://www.russell.ca/recreationcomplex) for updates on the project.



## Splash Pad

The splash pad is located in Yahoo Park at 2 Marcel Street, Embrun. The splash pad is open during the summer season. Official opening and closing dates are published on our website and social media pages.



## Sports Dome and Memberships

The Sports Dome is a multi-sport centre that allows residents to enjoy physical activities throughout the year. There is a gym area with workout equipment, a multi-sport court, a turf field, a walking and running track, showers, and change rooms. Find which membership is right for you at [www.russell.ca/dome](http://www.russell.ca/dome).

Access to the walking and running track is FREE thanks to the Regional Community Investment Fund and the United Counties of Prescott and Russell (UCPR).

# Other Services

## Daycare

The Township offers daycare services at four locations:

- École St-Jean & La Croisée in Embrun (French)
- École St-Joseph in Russell (French)
- St. Mother Teresa Catholic School in Russell (English)



A before and after school program is available for children between the ages of 4 and 12 enrolled at these schools. A full-time preschool program is offered at the three locations as well as an infant and toddler program at St-Jean/La Croisée and St-Joseph schools, which includes daily lunch and 2 snacks. Learn more at [www.russell.ca/daycare](http://www.russell.ca/daycare).

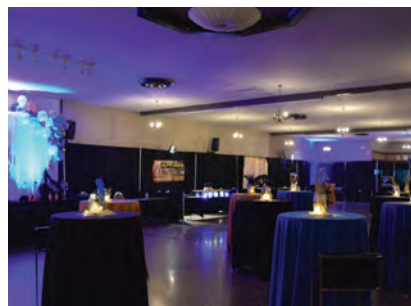
## Visit a Local Library

The Township has two public library branches. While both branches carry books in both official languages, most of the books at the Embrun branch (Pavillion La Croisée, 1215 St-Augustin Street) are in French and most of the books at the Russell branch (1053 Concession Street) are in English. For their hours of operation and programs, visit the library website at [www.russellbiblio.com](http://www.russellbiblio.com).



## Rent a Room or Community Hall

Host your Christmas party, sporting event, or another special occasion at one of our facilities! Some of the locations also have a liquor license. For the list of current rental rates, room capacity, and availability, visit [www.russell.ca/RentAFacility](http://www.russell.ca/RentAFacility). To book a facility, send an email to [recreation.loisirs@russell.ca](mailto:recreation.loisirs@russell.ca).



## Other Public Services

- Eastern Ontario Health Unit (Casselman): [www.eohu.ca](http://www.eohu.ca) or 613-764-2841
- Embrun Police Station (Non-Emergency): 1-888-310-1122
- L'Estrie Community Health Centre (Embrun): 613-443-3888
- L'Original Court House: 1-800-667-6307
- Ontario Health Insurance Plan (Health Cards): [www.ontario.ca](http://www.ontario.ca) or 1-888-532-3161
- Ontario One Call (Underground Locates): 1-800-400-2255
- Service Ontario (Vehicle Registration): [www.ontario.ca](http://www.ontario.ca) or 1-800-387-3445

## Russell Township Fire Services

Russell Township Fire Services is composed of two stations;

- Station 11: 1128 Route 300, Embrun.
- Station 12: 1195 South Russell Road, Russell.

Fire Services consist of 54 volunteer firefighters and 4 full-time staff.

Russell Township Fire Services also actively provide a public education program which includes the promotion and legal requirements related to smoke and CO alarms.



**FIRE DOESN'T WAIT -  
PLAN YOUR ESCAPE!**

1. Draw a floor plan of your home
2. Include all possible exits
3. Show two ways out of every room
4. Identify anyone who needs help
5. Choose a meeting place outside
6. Call the fire department from outside your home

**7. Practice your escape!**



Follow us!  
Suivez-nous!

[@SIMunRussellTwpFS](https://www.facebook.com/SIMunRussellTwpFS)





# 2025 Collection Calendar

## January

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## February

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

## March

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## April

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## May

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## June

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## July

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## August

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## September

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## October

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## November

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## December

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	32	33	34

Details on Next Page

### Legend

- Cardboard and Paper Recycling Week
- Plastic, Metal, and Glass Recycling Week
- Collection Delayed

- Holiday = no pick up
- Free Curbside Exchange Day
- Christmas Tree Drop-Off

Hazardous Waste (Details at [www.russell.ca/HazardousWaste](http://www.russell.ca/HazardousWaste))

- Leaf and Yard Waste
- Free Large Item (1 per residence)
- Community Clean-Up



**April 7,  
2025**

**Organic Collection Starts**  
Weekly pickup on your  
regular collection day.  
More info on next page.

Note: The information in this calendar may change. Register for our email notices at [www.russell.ca/subscribe](http://www.russell.ca/subscribe).



## Garbage

- Garbage is collected weekly. Each household is allowed one free garbage bag per collection. Place your garbage at the curb before 7:00 a.m.
- Garbage bags must be less than 50 lbs each (including weight of the garbage can).
- Each extra garbage bag must have an easily seen holographic garbage tag. These tags can be purchased from one of our retailers and never expire.
- Do not mix recyclable material into your garbage.
- When there is a statutory holiday, your collection may be delayed by one day. See the calendar for details.
- If you are a tenant in a multi-unit property, please ask your landlord for your garbage tags.

## Recycling (Alternating Collection)

- Recycling is collected weekly. It alternates every week between a grey bin and a blue bin, and is collected on the same day as your garbage.
- There is no limit to the amount of recycling you can set out. Do not put your items in a bag (clear, blue, etc.).
- Place your recycling at the curb before 7:00 a.m.

Grey bin is for fibers only. This includes newspapers, flyers, magazines, catalogues, brown bags, cardboard, envelopes, books, and egg cartons. Remember to discard plastic bags and liners.

Blue bin is for plastic, metal and glass only. This includes plastic bottles & containers with #1, #2, #4, #5, #7 (no plastic bags), glass jars & bottles, metal food and beverage cans, clean aluminum plates and trays (no aluminum foil, pots or scrap metal).

## Plastic, Metal, and Glass Recycling

### Plastic

- Plastic bottles and containers with the # 1, 2, 4, 5 and 7
- Please remove metal handles



### Metal

- Food and beverage cans
- Steel food cans
- Empty paint and aerosol cans (must be empty, dry, lids removed)
- Clean aluminum plates and trays



### Glass

- Clean jars and bottles

### Non-Recyclable Items

Plastic bags, straws, stir sticks, blister or bubble packs, toys, chairs or stretch wrap (for example, Saran Wrap), plastic with identification number 3 or 6, aluminum foil or pots or scrap metal, window glass, or ceramics.



## Cardboard and Paper Recycling

### Cardboard

- Envelopes, office paper
- Newspapers, flyers, magazines, catalogues, phone books, books
- Egg cartons, coffee trays
- Brown paper bags
- Cereal, tissue, detergent boxes, etc.
- Cardboard milk and juice cartons
- Shredded paper (in a box)

**Remember to discard plastic liners.**

### Non-Recyclable Items

Single juice boxes, soiled newspaper, tissue paper, paper towels, wax-coated boxes, soiled pizza boxes or laminated paper.



## Leaf and Yard Waste

- Collection will take place on your usual weekly collection day.
- The curbside leaf and yard waste collection is free.
- Leaf and yard waste must be packaged in paper bags or in reusable containers and placed by the curbside by 7:00 a.m.
- Plastic bags are not accepted (except biodegradable bags).
- Bundle and tie branches; branches should not be longer than 4 feet, 2 inches in diameter.
- Halloween pumpkins are accepted.

Don't wait until collection day. Bring your leaf and yard waste to the GFL Transfer Station for free any time of the year at 211 Corduroy Road, Vars.

## Organics



The Township of Russell will start the organic collection program (also known as compost or green bin) as of April 7, 2025.

Subscribe to our email notices at [www.russell.ca/subscribe](http://www.russell.ca/subscribe) for updates on this program.



## Organic Waste – Acceptable Material List

### Food Waste

- Animal greases & vegetable lard
- Bread
- Butter
- Cake & candy (desserts)
- Cereal & grains
- Coffee filters & grounds
- Condiments
- Cooking oils (solidified)
- Corn cobs & husks
- Dairy products (milk, cheese, sour cream)
- Eggs & eggshells
- Fruits
- Herbs
- Leftovers/plate scrapings
- Liquids (soups, sauces, juice, coffee, etc.)
- Meat
- Nuts, pits & nutshells
- Oatmeal & oats
- Pasta, beans, rice and couscous
- Pizza
- Popcorn
- Poultry and giblets
- Seafood, fish parts
- Shellfish
- Sugar & spices
- Tea and tea bags
- Vegetables

### Yard Waste

- Flowers, plants & weeds
- Dried flowers
- Leaves
- Grass Clippings
- Branches (less than 12 mm in diameter and less than 1.5 m in length)
- Pumpkins
- Houseplants, including soil
- Twigs and hedge trimmings
- Wooden popsicle sticks
- Untreated woodchips & sawdust
- Untreated wood scraps (less than 75 mm in any dimension)
- Straw and hay

### Other

- Animal food
- Cotton balls
- Food-soiled paper, boxboard & cardboard
- Newspaper & paper
- Paper napkins
- Paper towel
- Sugar, flour and potato paper bags
- Tissues



## Organic Waste – Unacceptable Material List

- Animal fur and feathers
- Animals
- Ashes
- Construction Materials
- Dangerous domestic products
- (used oils, batteries, paints, cleaning products etc.)
- Dental floss
- Diapers & sanitary products
- Nail clippings
- Plastic bags of any kind.
- Plastic wrapping
- Q-tips
- Recyclables (glass, plastic and metal)
- Soiled litter
- Styrofoam
- Textiles
- Vacuum dust
- Waxed paper



## Large Item Collection

### 1 item only per residence

- Maximum weight limit of 100 lbs, except fridges and freezers
- Put your item at the curb for 7:00 a.m. on the Monday of the collection week, regardless of your regular collection day.
- Items with refrigerant gas (freon) must be emptied and tagged by a certified technician. Restrictions apply.
- For a list of items that are accepted, visit [www.russell.ca](http://www.russell.ca).



## Christmas Tree Drop-Off

At the end of December and the beginning of January, natural Christmas trees can be dropped off, at no cost, to the designated areas at the Embrun and Russell arenas. Please remove all decorations.



## Curbside Exchange Day

Prepare your treasures with a "Free" sign and put them at the curb between 8:00 a.m. and 5:00 p.m. At the end of the day, bring any uncollected items back to your home.



## Community Clean-Up

Help us make our community cleaner by cleaning parks and neighborhoods. You can leave the bags at the curb. No tags required.

## Diaper Program

We have 10 grants valued at \$200 each available for washable diaper users.



### Register for Pre-Authorized Payments (PAP)

#### Section 1: Registration Process

- 1) Read the information and conditions below;
- 2) Choose pre-authorized payment option A or B;
- 3) Join a cheque marked VOID or a direct deposit form;
- 4) Return the signed form and void cheque by email to [taxes@russell.ca](mailto:taxes@russell.ca) or in person or by mail to 717 Notre Dame Street, Embrun, ON, K0A 1W1.

#### Section 2: Information and Conditions

General information and conditions:

- You must advise the Township if your banking information changes, if you are selling your property or if you wish to cancel your plan.
- After two returned withdrawals, we will cancel your preauthorized payment plan.
- There is no setup fee to open an account.
- At the beginning of each year, for the monthly tax payment registrations, the Township of Russell will send you a letter confirming the amount of your withdrawals for the current year.
- Once your PAP registration is activated you will see a note at the bottom of your invoice "DO NOT PAY – PAP".

Information and conditions for option A:

- For property tax accounts, the withdrawals will be calculated for January to August as equal monthly billing equivalent to the previous tax year divided by 12 months, and September to December as the current adjusted taxes minus the amount paid to date divided by 4 remaining months.
- For water and sewer accounts, your withdrawal will be adjusted following the quarterly readings, according to your consumption for the January, April, July and October due dates.

#### Section 3: Personal Information

Property Roll Number (Tax): \_\_\_\_\_ Water and/or Sewer Account Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

Email: \_\_\_\_\_

☐ I want to register for e-Billing

Phone Number (Cell): \_\_\_\_\_

Phone Number (Home): \_\_\_\_\_

#### Section 4: Selection of a Pre-Authorized Payment Plan

For both options, due dates may vary between the 25 and the 27 of the month.

☐ **Option A (Equal Monthly Payments)**  
Select which accounts you want to register for PAP Option A.  
☐ **Property Tax Account**  
Amount: \_\_\_\_\_  
Effective Date (Month): \_\_\_\_\_  
☐ **Water and/or Sewer Services Account**  
Amount: \_\_\_\_\_  
Effective Date (Month): \_\_\_\_\_

☐ **Option B (On Due Date of Payment)**  
Select which accounts you want to register for PAP Option B.  
☐ **Property Tax Account**  
Effective Date (Month): \_\_\_\_\_  
☐ **Water and/or Sewer Services Account**  
Effective Date (Month): \_\_\_\_\_

#### Signature

Name 1: \_\_\_\_\_ Signature 1: \_\_\_\_\_ Date: \_\_\_\_\_

Name 2: \_\_\_\_\_ Signature 2: \_\_\_\_\_ Date: \_\_\_\_\_

#### Township Contact Information

Township of Russell - Town Hall,  
717 Notre Dame Street  
Embrun, ON K0A 1W1

Property Tax Billing Questions?  
Contact [taxes@russell.ca](mailto:taxes@russell.ca) or  
613-443-3066

Water and Sewer Billing Questions?  
Contact [revenues@russell.ca](mailto:revenues@russell.ca) or  
613-443-3066.



Municipalité de  
**RUSSELL**  
Township

**Thank you for choosing the  
Township of Russell!**